

**COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA**

Wednesday August 21, 2024

5:15pm

meeting will be in the library with an online option

(See library event calendar for meeting link)

Introductions

- 1. Public Comments**
- 2. Minutes and Circulation Reports**
- 3. Treasurer's Reports**
- 4. Correspondence**
- 5. Librarian's Report**
- 6. Friends of the Library Report**
- 7. Foundation Report**
- 8. Old Business**
 - a) County Formula Update**
 - b) Steering Committee Update**
 - c) Programming Policy**
- 9. New Business**
 - a. Ballot information**
 - b. Myrtlewood Room Policy wording**
 - c. Alcohol in the library request**
- 10. Announcements**

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
July 17, 2024

Call to Order – Chair Janice Langlinais called the meeting to order at 5:15 p.m.

Board Members Present: Nichole Rutherford, Jacob Niebergall, Janice Langlinais, Jenni Deleon, Ida Jo Gates, Julie Stephens

Others In Attendance: Sami Pierson, Jenny Brownfield, Marie Benton, Crystal Barr, J.R. Moore

Public Comment – JR Moore had a concern with the programming policy which was addressed in the discussion of the policy.

Minutes and Circulation – The minutes from the June 2024 meeting were reviewed. It was noted that Julie's last name is spelled Stephens. Other corrections include the removal of "Aug29" from the top of the agenda and removal of "recently" under New Business, referring to Sami giving a presentation to the local Rotary group. In the Friends of the Library report the fourth quarter donation should have been \$3,500.00. Nichole moved to approve the minutes with the corrections. Ida Jo seconded the motion. The motion was unanimously approved.

The circulation report was reviewed. It was noted that the room report numbers were for June 2024 not July. Samples of the new 3D printer capabilities were shown.

Treasurer's Report – The financials for June 2024 were reviewed with the notation that the figures are drafts until the audit process is complete.

The Memorial Report was reviewed. Ida Jo moved to approve the financial reports. Nichole seconded the motion. The motion was unanimously approved.

Correspondence – None

Librarians Report – The June 2024 report was reviewed. Sami reported that there was the addition of 19 classroom visits with 807 participants.

Friends of the Library Report –The bookstore made \$590.30 in June. There was no book sale in July. The next book sale will be August 3rd & 4th.

Library Foundation Report – There was no meeting in July. Foundation President Curt Benward is working on and appeal for donations letter.

Old Business –

County Formula Update – The consultant who was hired to review the new formula has quit. It was decided by the directors that the Extended Services Office would oversee finding a replacement.

Steering Committee – The design company is working on a general idea for a new building. The first draft of the bond measure is in progress. After the measure is finalized and the cost estimates are in place the design can then be refined. The public relations company continues to work on the educational campaign.

Programming Policy – The policy was reviewed and will be returned to the next meeting with the revisions discussed.

New Business –

Training Closure – Library staff will join with staff from the North Bend Library for training on August 29-30, 2024. The library requests to close on Thursday, August 29, 2024. Gina moved to approve the closure on August 29, 2024. Julie seconded the motion. The motion was unanimously approved.

Library Privacy Policy – The Privacy Policy of the Coastline Libraries was reviewed. The district will begin offering text notifications for items on hold.

Coos Library Board Appointment – Curt Benward applied for the inside City limits of Coos Bay representative on the Coos Library Board. Nichole made a motion to approve the nomination of Curt Benward as the City of Coos Bay's within the City limits representative on the Coos Library Board. Gina seconded the motion. The motion was unanimously approved. His appointment will go to the City Council for approval and then on to North Bend City Council for their approval, as per policy.

Announcements – The library is advertising for a Youth Librarian position with a focus on teen engagement.

Adjournment – Janice Langlinais adjourned the meeting at 6:10 p.m.

Next Meeting: August 17, 2024 – 5:15 p.m.

Respectfully submitted,
Crystal Barr

JULY 2024



MONTHLY SUMMARY

Totals			
New Cards Issued	148		
Number of Programs	71		
Program Attendance	1407		
Digital Downloads (hoopla)	983		
Wireless Internet Connections	8,794		
Reference Questions	442		
Children's Reference Questions	38		
Total Items Checked Out at Coos Bay	19,817		
Total Coos Bay Items Checked Out Anywhere Else	19,822		
	2024	2023	2022
Gate Count	8,573	6,782	5,108
Ave. Daily Circ.	762	797	820
Library Visits	9,954	7,172	5,475
Days Open	26	25	25

INVENTORY

Classification	Acquire	Discards
Adult Books	167	1,541
Adult Audiobooks	2	1
Adult Video	69	10
Adult Music	0	1
Video Games	10	0
Board Games	0	0
Young Adult Books	72	0
Young Adult Audio	0	0
Children's Books	221	299
Children's Audiobooks	0	0
Children's Video	4	0
Children's Music CDs	0	0
Total	541	1,852

The library was pleased to host the Charro and Escaramuza Attire Exhibit in July.

The exhibit featured handmade Charro and Escaramuza attire, highlighting a tradition dating more than 500 years. "Charrería" serves as a way of honoring the way of life of the past that shaped Mexican identity. The exhibit was made possible by a collaboration between Comunidad y Herencia Cultural and the Coos Bay Public Library.



2023/24	Myrtlewood	Myrtlewood	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program attendance already reported)
Jul-23	22	16	14	39	91	390
Aug-23	26	11	9	30	76	930
Sep-22	27	21	13	34	95	1016
Oct-23	34	29	16	40	119	1550
Nov-22	32	29	15	37	113	1500
Dec-23	21	33	15	36	105	1750
Jan-24	6	36	2	56	100	1640
Feb-24	52	30	21	50	153	1400
Mar-24	33	37	18	53	141	1710
Apr-24	29	53	13	52	147	1416
May-24	30	37	13	53	133	1610
Jun-24	35	33	17	44	129	2000
Totals	347	365	166	524	1402	16912

2024/25	Myrtlewood	Myrtlewood	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program attendance already reported)
July	39	27	21	44	131	980
August						
September						
October						
november						
December						
January						
February						
March						
April						
May						
June						
Totals	39	27	21	44	131	980

DRAFT UPDATED

City of Coos Bay
Balance Sheet
June 30, 2024

LIBRARY FUND

ASSETS			
07-000-100-1001	Cash - Combined Fund	786,771.42	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	12,958.66	
07-000-100-1151	Cash Restricted - Furniture	250,000.00	
07-000-100-1299	AR/FS	79,653.96	
Total Assets			1,129,584.04
LIABILITIES AND EQUITY			
LIABILITIES			
07-000-200-2001	Accounts Payable	24,516.32	
07-000-200-2099	AP/FS	6,930.11	
07-000-200-2200	Visa Payable	11,632.04	
Total Liabilities			43,078.47
FUND EQUITY			
07-000-200-2501	Fund Balance - Nonspendable	250,000.00	
Unappropriated Fund Balance:			
07-000-200-2500	Fund Balance	1,028,530.06	
	Revenue over Expenditures - YTD	(192,024.49)	
Balance - Current Date		836,505.57	
Total Fund Equity			1,086,505.57
Total Liabilities and Equity			1,129,584.04

City of Coos Bay
Revenues with Comparison to Budget
For the 12 Months Ending June 30, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100 Carryover - Regular	.00	.00	1,028,000.00	1,028,000.00	.0
07-000-300-0200 Carryover - Donation/Furniture	.00	.00	250,000.00	250,000.00	.0
Total Carryover	.00	.00	1,278,000.00	1,278,000.00	.0
<u>Revenue From Other Agencies</u>					
07-000-340-0300 State Library Grant	.00	2,280.00	2,280.00	.00	100.0
07-000-340-0301 Grants	.00	16,800.00	10,700.00	(6,100.00)	157.0
07-000-340-0303 Federal Grants	.00	.00	1,000.00	1,000.00	.0
07-000-340-0900 Library Tax Base	79,653.96	1,464,780.84	1,385,100.00	(79,680.84)	105.8
Total Revenue From Other Agencies	79,653.96	1,464,780.84	1,388,000.00	(24,780.84)	106.1
<u>Use Of Money & Property</u>					
07-000-350-0100 Investment Interest Income	5,106.32	67,203.49	65,000.00	(2,203.49)	103.4
07-000-350-1100 Auditorium Rental	.00	39.60	.00	(39.60)	.0
Total Use Of Money & Property	5,106.32	67,243.09	65,000.00	(2,243.09)	103.5
<u>Current Services</u>					
07-000-360-0100 Copies	511.85	6,440.68	5,500.00	(940.68)	117.1
07-000-360-1800 Library Fees	82.91	1,861.73	2,000.00	138.27	93.1
Total Current Services	594.76	8,302.41	7,500.00	(802.41)	110.7
<u>Other Revenue</u>					
07-000-380-0100 Miscellaneous	10.00	1,922.27	1,900.00	(22.27)	101.2
07-000-380-0200 Cash Over/short	.00	.02	.00	(.02)	.0
07-000-380-0300 ESO Administration/Rent	2,174.79	26,097.48	26,000.00	(97.48)	100.4
07-000-380-0400 Reimbursements	.00	1,817.00	1,800.00	(17.00)	100.9
07-000-380-0900 Gifts, Donations & Memorials	3,648.00	34,175.36	16,500.00	(17,675.36)	207.1
Total Other Revenue	5,832.79	64,012.13	46,200.00	(17,812.13)	138.6
<u>Other Financing Sources</u>					
07-000-390-0100 Lease Financing Proceeds	.00	.00	90,000.00	90,000.00	.0
07-000-390-0200 Subscription Financing Proceed	.00	.00	5,000.00	5,000.00	.0
Total Other Financing Sources	.00	.00	95,000.00	95,000.00	.0

City of Coos Bay
Revenues with Comparison to Budget
For the 12 Months Ending June 30, 2024

	LIBRARY FUND				
	Period Actual	YTD Actual	Budget	Unearned	Pcnt
Total Fund Revenue	91,187.83	1,623,418.47	2,890,780.00	1,267,381.53	56.2

City of Coos Bay
Expenditures with Comparison to Budget
For the 12 Months Ending June 30, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expenditures</u>					
Personnel Services					
07-510-510-1001 Salaries	64,851.54	759,107.03	788,554.00	29,446.97	96.3
07-510-510-1003 PERS Retirement	17,307.30	216,218.07	229,324.00	13,105.93	94.3
07-510-510-1004 Employer Payroll Taxes	5,121.30	59,885.31	62,678.00	2,792.69	95.5
07-510-510-1005 Employee Insurance	9,546.72	148,898.27	174,054.00	25,155.73	85.6
07-510-510-1006 Unemployment	.00	.24	900.00	900.00	.0
07-510-510-1007 Workers Compensation Insurance	278.35	1,177.48	1,253.00	75.52	94.0
07-510-510-1008 Volunteer Workers Compensation	5.01	7.69	67.00	59.31	11.5
Total Personnel Services	97,110.22	1,185,294.09	1,256,830.00	71,535.91	94.3
Materials & Services					
07-510-520-2005 Training, Meetings, Travel, Dues	60.00	8,665.07	11,000.00	2,334.93	78.8
07-510-520-2101 Utilities	8,566.83	36,270.40	35,000.00	(1,270.40)	103.6
07-510-520-2102 Telephone	2,881.88	14,927.31	16,000.00	1,072.69	93.3
07-510-520-2105 Advertising	622.71	10,865.67	20,000.00	9,134.33	54.3
07-510-520-2108 Contractual	40,651.24	167,144.72	170,400.00	3,255.28	98.1
07-510-520-2120 Insurance	.00	10,535.75	11,000.00	464.25	95.8
07-510-520-2122 Duplicating/Data Processing	4,191.01	18,874.48	18,200.00	(674.48)	103.7
07-510-520-2123 Printing	.00	192.13	1,000.00	807.87	19.2
07-510-520-2205 Office Supplies	672.05	5,355.44	5,900.00	544.56	90.8
07-510-520-2206 Postage	500.00	2,113.59	10,000.00	7,886.41	21.1
07-510-520-2225 Janitorial Supplies	489.92	3,756.88	4,500.00	743.12	83.5
07-510-520-2231 Small Equipment	2,395.04	19,112.61	35,500.00	16,387.39	53.8
07-510-520-2234 Grants	81.24	11,229.60	13,700.00	2,470.40	82.0
07-510-520-2235 Library Supplies	2,111.14	10,508.64	13,000.00	2,491.36	80.8
07-510-520-2236 Library Books & Records	22,852.93	113,866.11	125,000.00	11,133.89	91.1
07-510-520-2237 Periodicals	.00	8,906.04	11,000.00	2,093.96	81.0
07-510-520-2239 State Aid to Children - Books	367.21	1,256.62	2,500.00	1,243.38	50.3
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	9,866.22	43,244.75	52,000.00	8,755.25	83.2
07-510-520-2302 Office Equipment Rental	965.78	4,323.06	10,000.00	5,676.94	43.2
07-510-520-2303 Equipment Repairs/Replacement	.00	58.85	6,000.00	5,941.15	1.0
07-510-520-2304 Equipment Maintenance Contract	621.70	11,144.64	15,000.00	3,855.36	74.3
07-510-520-2305 Vehicle Maintenance/Fuel	154.22	2,962.48	7,000.00	4,037.52	42.3
07-510-520-2309 Building & Grounds Maintenance	10,080.49	66,040.18	75,000.00	8,959.82	88.1
07 510 620 2310 Furniture (restricted)	.00	.00	300,000.00	300,000.00	.0
07-510-520-2406 Reimbursable	18.95	93.95	200.00	106.05	47.0
07-510-520-2424 Library Board	.00	.00	1,500.00	1,500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	5,585.79	30,711.12	28,900.00	(1,811.12)	106.3
Total Materials & Services	113,736.35	602,160.09	1,049,300.00	447,139.91	57.4

City of Coos Bay
Expenditures with Comparison to Budget
For the 12 Months Ending June 30, 2024

LIBRARY FUND					
	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Capital Outlay					
07-510-530-3001 Computer Hardware & Software	.00	.00	5,000.00	5,000.00	.0
07-510-530-3008 Vehicles	.00	.00	75,000.00	75,000.00	.0
07-510-530-3023 Library Equipment	.00	.00	15,000.00	15,000.00	.0
Total Capital Outlay	.00	.00	95,000.00	95,000.00	.0
Debt Service					
07-510-540-1000 Lease Principal	.00	.00	10,000.00	10,000.00	.0
07-510-540-1100 Lease Interest	.00	.00	2,000.00	2,000.00	.0
07-510-540-2000 Enterprise Lease - Principal	1,696.04	20,253.78	20,500.00	246.22	98.8
07-510-540-2100 Enterprise Lease - Interest	.00	.00	3,000.00	3,000.00	.0
07-510-540-3000 Subscription Principal	7,735.00	7,735.00	18,000.00	10,265.00	43.0
07-510-540-3100 Subscription Interest	.00	.00	1,500.00	1,500.00	0
Total Debt Service	9,431.04	27,988.78	55,000.00	27,011.22	50.9
Other Financing Uses					
07-510-560-6001 Contingency	.00	.00	184,650.00	184,650.00	.0
07-510-560-6002 Unappropriated Ending Fund Bal	.00	.00	250,000.00	250,000.00	.0
Total Other Financing Uses	.00	.00	434,650.00	434,650.00	.0
Total Expenditures	220,277.61	1,815,442.96	2,890,780.00	1,075,337.04	62.8
Total Fund Expenditures	220,277.61	1,815,442.96	2,890,780.00	1,075,337.04	62.8
Net Revenue Over Expenditures	(129,089.78)	(192,024.49)	.00	192,024.49	.0

DRAFT

City of Coos Bay
Balance Sheet
July 31, 2024

LIBRARY FUND

ASSETS			
07-000-100-1001	Cash - Combined Fund	721,494.33	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	461.46	
07-000-100-1151	Cash Restricted - Furniture	250,000.00	
07-000-100-1299	AR/FS	(4,106.97)	
Total Assets			968,048.82
LIABILITIES AND EQUITY			
LIABILITIES			
07-000-200-2099	AP/FS	6,041.68	
07-000-200-2200	Visa Payable	182.84	
Total Liabilities			6,224.52
FUND EQUITY			
07-000-200-2501	Fund Balance - Nonspendable	250,000.00	
Unappropriated Fund Balance:			
07-000-200-2500	Fund Balance	836,505.57	
	Revenue over Expenditures - YTD	(124,681.27)	
Balance - Current Date		711,824.30	
Total Fund Equity			961,824.30
Total Liabilities and Equity			968,048.82

City of Coos Bay
Revenues with Comparison to Budget
For the 1 Months Ending July 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100 Carryover - Regular	.00	.00	1,225,000.00	1,225,000.00	.0
07-000-300-0200 Carryover - Donation/Furniture	.00	.00	400,000.00	400,000.00	.0
Total Carryover	.00	.00	1,625,000.00	1,625,000.00	.0
<u>Revenue From Other Agencies</u>					
07-000-340-0300 State Library Grant	.00	.00	2,200.00	2,200.00	.0
07-000-340-0301 Grants	.00	.00	8,500.00	8,500.00	.0
07-000-340-0303 Federal Grants	.00	.00	1,000.00	1,000.00	.0
07-000-340-0900 Library Tax Base	.00	.00	1,260,000.00	1,260,000.00	.0
Total Revenue From Other Agencies	.00	.00	1,271,700.00	1,271,700.00	.0
<u>Use Of Money & Property</u>					
07-000-350-0100 Investment Interest Income	4,739.07	4,739.07	25,000.00	20,260.93	19.0
Total Use Of Money & Property	4,739.07	4,739.07	25,000.00	20,260.93	19.0
<u>Current Services</u>					
07-000-360-0100 Copies	466.38	466.38	2,500.00	2,033.62	18.7
07-000-360-1800 Library Fees	71.33	71.33	2,500.00	2,428.67	2.9
Total Current Services	537.71	537.71	5,000.00	4,462.29	10.8
<u>Other Revenue</u>					
07-000-380-0100 Miscellaneous	.00	.00	100.00	100.00	.0
07-000-380-0300 ESO Administration/Rent	2,174.79	2,174.79	26,000.00	23,825.21	8.4
07-000-380-0400 Reimbursements	.00	.00	500.00	500.00	.0
07-000-380-0600 Equipment & Scrap Sales	3,893.03	3,893.03	.00	(3,893.03)	.0
07-000-380-0900 Gifts, Donations & Memorials	201.31	201.31	500.00	298.69	40.3
Total Other Revenue	6,269.13	6,269.13	27,100.00	20,830.87	23.1
<u>Other Financing Sources</u>					
07-000-390-0200 Subscription Financing Proceed	.00	.00	750.00	750.00	.0
Total Other Financing Sources	.00	.00	750.00	750.00	.0
Total Fund Revenue	11,545.91	11,545.91	2,954,550.00	2,943,004.09	.4

City of Coos Bay
Expenditures with Comparison to Budget
For the 1 Months Ending July 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expenditures</u>					
Personnel Services					
07-510-510-1001 Salaries	67,480.85	67,480.85	861,830.00	794,349.15	7.8
07-510-510-1003 PERS Retirement	18,009.64	18,009.64	250,455.00	232,445.36	7.2
07-510-510-1004 Employer Payroll Taxes	5,333.11	5,333.11	69,757.00	64,423.89	7.7
07-510-510-1005 Employee Insurance	10,113.38	10,113.38	221,565.00	211,451.62	4.6
07-510-510-1006 Unemployment	.00	.00	3,600.00	3,600.00	.0
07-510-510-1007 Workers Compensation Insurance	67.52	67.52	1,360.00	1,292.48	5.0
07-510-510-1008 Volunteer Workers Compensation	.00	.00	100.00	100.00	.0
Total Personnel Services	101,004.50	101,004.50	1,408,667.00	1,307,662.50	7.2
Materials & Services					
07-510-520-2005 Training, Meetings, Travel, Dues	1,150.94	1,150.94	11,000.00	9,849.06	10.5
07-510-520-2101 Utilities	.00	.00	32,000.00	32,000.00	.0
07-510-520-2102 Telephone	.00	.00	22,000.00	22,000.00	.0
07-510-520-2105 Advertising	2,098.29	2,098.29	15,000.00	12,901.71	14.0
07-510-520-2108 Contractual	7,156.08	7,156.08	152,000.00	144,843.92	4.7
07-510-520-2120 Insurance	.00	.00	15,000.00	15,000.00	.0
07-510-520-2122 Duplicating/Data Processing	226.29	226.29	10,000.00	9,773.71	2.3
07-510-520-2123 Printing	.00	.00	2,000.00	2,000.00	.0
07-510-520-2205 Office Supplies	116.02	116.02	5,000.00	4,883.98	2.3
07-510-520-2206 Postage	.00	.00	7,500.00	7,500.00	.0
07-510-520-2225 Janitorial Supplies	.00	.00	3,500.00	3,500.00	.0
07-510-520-2231 Small Equipment	.00	.00	30,000.00	30,000.00	.0
07-510-520-2234 Grants	4,500.00	4,500.00	10,000.00	5,500.00	45.0
07-510-520-2235 Library Supplies	655.38	655.38	12,000.00	11,344.62	5.5
07-510-520-2236 Library Books & Records	5,971.94	5,971.94	125,000.00	119,028.06	4.8
07-510-520-2237 Periodicals	4,806.23	4,806.23	12,000.00	7,193.77	40.1
07-510-520-2239 State Aid to Children - Books	687.28	687.28	2,500.00	1,812.72	27.5
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	1,381.53	1,381.53	50,000.00	48,618.47	2.8
07-510-520-2302 Office Equipment Rental	.00	.00	10,000.00	10,000.00	.0
07-510-520-2303 Equipment Repairs/Replacement	.00	.00	5,000.00	5,000.00	.0
07-510-520-2304 Equipment Maintenance Contract	2,429.50	2,429.50	12,000.00	9,570.50	20.3
07-510-520-2305 Vehicle Maintenance/Fuel	49.67	49.67	5,000.00	4,950.33	1.0
07-510-520-2309 Building & Grounds Maintenance	323.80	323.80	75,000.00	74,676.20	.4
07-510-520-2310 Furniture (restricted)	.00	.00	350,000.00	350,000.00	.0
07-510-520-2406 Reimbursable	.00	.00	200.00	200.00	.0
07-510-520-2424 Library Board	.00	.00	1,500.00	1,500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	1,973.69	1,973.69	25,000.00	23,026.31	7.9
Total Materials & Services	33,526.64	33,526.64	1,050,200.00	1,016,673.36	3.2
Capital Outlay					
07-510-530-3001 Computer Hardware & Software	.00	.00	750.00	750.00	.0
Total Capital Outlay	.00	.00	750.00	750.00	.0

City of Coos Bay
Expenditures with Comparison to Budget
For the 1 Months Ending July 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Debt Service					
07-510-540-1000 Lease Principal	.00	.00	5,000.00	5,000.00	.0
07-510-540-1100 Lease Interest	.00	.00	200.00	200.00	.0
07-510-540-1200 Non-Lease Component	.00	.00	500.00	500.00	.0
07-510-540-2000 Enterprise Lease - Principal	1,696.04	1,696.04	4,000.00	2,303.96	42.4
07-510-540-2100 Enterprise Lease - Interest	.00	.00	750.00	750.00	.0
07-510-540-3000 Subscription Principal	.00	.00	12,000.00	12,000.00	.0
07-510-540-3100 Subscription Interest	.00	.00	500.00	500.00	.0
Total Debt Service	1,696.04	1,696.04	22,950.00	21,253.96	7.4
Other Financing Uses					
07-510-560-6001 Contingency	.00	.00	221,983.00	221,983.00	.0
07-510-560-6002 Unappropriated Ending Fund Bal	.00	.00	250,000.00	250,000.00	.0
Total Other Financing Uses	.00	.00	471,983.00	471,983.00	0
Total Expenditures	136,227.18	136,227.18	2,954,550.00	2,818,322.82	4.6
Total Fund Expenditures	136,227.18	136,227.18	2,954,550.00	2,818,322.82	4.6
Net Revenue Over Expenditures	(124,681.27)	(124,681.27)	.00	124,681.27	.0

15

City of Coos Bay

Detail Ledger
Period: 07/24 - 07/24Page: 1
Aug 13, 2024 10:26AM

Report Criteria:

Actual Amounts
All Accounts
Summarize Payroll Detail
Print Period Totals
Print Grand Totals
Include All Comments
Include Funds: 07
Page and Total by Fund
All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Cash - Combined Fund			07/01/2024 (00/24) Balance	07-000-100-1001			186,111.42
07/31/2024	CA	5	Cash Allocation - Created: 07/23/24 10:46 AM		42,770.24		
07/31/2024	CA	24	Cash Allocation - Created: 08/02/24 8:19 AM			112,786.40-	
07/31/2024	CA	40	Cash Allocation - Created: 08/05/24 9:05 AM		4,739.07		
			07/31/2024 (07/24) Period Totals and Balance		47,509.31 *	112,786.40- *	721,494.33
Cash on Hand/Till Drawer			07/01/2024 (00/24) Balance	07-000-100-1015			200.00
07/25/2024	CR	1051820	Miscellaneous - Library Petty Cash Reimburse Description: Miscellaneous - Library Petty Cash Reimbursement			87.50-	
07/25/2024	CR	1051820	Miscellaneous - Library Petty Cash Reimburse Description: Miscellaneous - Library Petty Cash Reimbursement		87.50		
			07/31/2024 (07/24) Period Totals and Balance		87.50 *	87.50- *	200.00
Library Board Cash			07/01/2024 (00/24) Balance	07-000-100-1017			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
Library Board T.C.d.			07/01/2024 (00/24) Balance	07-000-100-1018			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
Prepaid Expense			07/01/2024 (00/24) Balance	07-000-100-1101			12,958.66
05/31/2024	AP	11	Daida **VendorNo: 1003455 **Inv No: 204745 **Desc: Microfilm Scanners Maintenance Agreement - FY26 **Inv. Date: 05/31/24 **PO No: **Remit Name: Daida **Merchant Vendor No: 1003455 **Merchant Vendor Name: Daida **Invoice Created By: BChapanar		200.66		
07/10/2024	AP	223	Oregon Library Association **VendorNo: 1001207 **Inv. No: 24225 **Desc: Membership Renewal - J. Knight FY26 **Inv. Date: 07/10/24 **PO No: **Remit Name: Oregon Library Association **Merchant Vendor No: 1001207 **Merchant Vendor Name: Oregon Library Association **Invoice Created By: BChapanar		20.44		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense			12,718.30-	
			07/31/2024 (07/24) Period Totals and Balance		221.10 *	12,718.30- *	461.46
Investments - Nonspendable			07/01/2024 (00/24) Balance	07-000-100-1150			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
Cash Restricted - Furniture			07/01/2024 (00/24) Balance	07-000-100-1151			250,000.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	250,000.00

City of Coos Bay			Detail Ledger			Page: 2	
			Period: 07/24 - 07/24			Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Accounts Receivable			07/01/2024 (00/24) Balance	07-000-100-1201			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
AR/FS			07/01/2024 (00/24) Balance	07-000-100-1299			79,653.96
07/20/2024	JE	6	ENTERPRISE PAYMENT 583157A INV#FBN50		3,893.03		
07/18/2024	JE	9	R/C CR1051790 (07/24) LIBRARY TAX BASE D			79,653.96-	
07/25/2024	JE	22	R/C CR1051816 (07/24) PROTECTIVE FACTO			8,000.00-	
			07/31/2024 (07/24) Period Totals and Balance		3,893.03 *	87,653.96- *	4,106.97-
Accounts Payable			07/01/2024 (00/24) Balance	07-000-200-2001			24,516.32-
07/31/2024	AP	27	Summary Transactions from AP System			3,507.90-	
07/31/2024	AP	116	Summary Transactions from AP System			646.92	
07/31/2024	AP	214	Summary Transactions from AP System			1,000.00-	
07/31/2024	AP	313	Summary Transactions from AP System			4,111.41-	
07/31/2024	AP	417	Summary Transactions from AP System			1,301.14-	
07/31/2024	AP	501	Summary Transactions from AP System			8,883.10-	
07/31/2024	AP	582	Summary Transactions from AP System			914.88-	
07/02/2024	CDA1	135457	Cardinal Services Inc.		66.30		
07/02/2024	CDA1	135459	C-N-B Security Inc		1,936.00		
07/02/2024	CDA1	135461	Comunidad y Herencia Cultural		750.00		
07/02/2024	CDA1	135466	Daida		2,407.90		
07/02/2024	CDA1	135468	Demco		477.01		
07/02/2024	CDA1	135476	Ingram		1,973.04		
07/02/2024	CDA1	135479	Kyle Electric		628.56		
07/02/2024	CDA1	135484	Midwest Tape LLC		137.02		
07/02/2024	CDA1	135485	Museum of Natural and Cultural		350.00		
07/02/2024	CDA1	135489	ODP Business Solutions LLC		255.72		
07/02/2024	CDA1	135491	ORCCA		146.73		
07/02/2024	CDA1	135496	U.S. Cellular		259.90		
07/10/2024	CDA1	135511	Cardinal Services Inc.		1,044.23		
07/12/2024	CDA1	135575	Asavie Technologies Inc		74.90		
07/12/2024	CDA1	135576	Bay Area Enterprises Inc.		4,363.67		
07/12/2024	CDA1	135580	Cardinal Services Inc.		1,281.81		
07/12/2024	CDA1	135581	CECO Inc		100.06		
07/12/2024	CDA1	135583	City of Coos Bay - ESO		59.40		
07/12/2024	CDA1	135585	Comfort Flow Heating		542.00		
07/12/2024	CDA1	135588	Demco		313.03		
07/12/2024	CDA1	135596	Ingram		293.33		
07/12/2024	CDA1	135597	I-Secure		45.10		
07/12/2024	CDA1	135600	Midwest Tape LLC		2,477.28		
07/12/2024	CDA1	135604	ORCCA		47.68		
07/12/2024	CDA1	135605	Perry's Supply		18.48		
07/12/2024	CDA1	135610	Scholastic Inc.		3,054.90		
07/12/2024	CDA1	135612	Showcases		1,236.60		
07/12/2024	CDA1	135615	South Coast Office Supply		35.40		
07/12/2024	CDA1	135616	Sprague Pest Solutions		194.21		
07/12/2024	CDA1	135619	T-Mobile USA Inc		504.00		
07/12/2024	CDA1	135622	Xerox Corporation		1,679.60		
07/16/2024	CDA1	135667	Taiko, Eugene		1,000.00		
07/19/2024	CDA1	135676	Cardinal Services Inc.		1,187.88		
07/19/2024	CDA1	135680	Center Point Large Print		147.42		
07/19/2024	CDA1	135681	City of Coos Bay - Library		87.50		
07/19/2024	CDA1	135682	C-N-B Security Inc		1,962.00		
07/19/2024	CDA1	135684	Consolidated Supply Co		210.22		
07/19/2024	CDA1	135697	Ingram		944.60		

City of Coos Bay				Detail Ledger		Page: 3	
				Period: 07/24 - 07/24		Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/19/2024	CDA1	135708	ODP Business Solutions LLC		306.91		
07/19/2024	CDA1	135711	ORCCA		117.88		
07/19/2024	CDA1	135712	Oregon Library Association		109.00		
07/19/2024	CDA1	135718	Phil's Lock & Key		50.00		
07/23/2024	CDA1	135743	Alert 360		39.85		
07/23/2024	CDA1	135746	Cardinal Services Inc.		1,261.29		
07/26/2024	CDA1	135766	A Few Little Notes LLC		1,000.00		
07/26/2024	CDA1	135768	Agri-Tech Design		268.00		
07/26/2024	CDA1	135769	Alegre, Conjunto		3,500.00		
07/26/2024	CDA1	135773	Cardinal Services Inc.		386.75		
07/26/2024	CDA1	135775	CECO Inc		49.67		
07/26/2024	CDA1	135776	C-N-B Security Inc.		1,150.00		
07/26/2024	CDA1	135790	Megan Gray Art		1,836.00		
07/28/2024	CDA1	135792	ODP Business Solutions LLC		638.28		
07/26/2024	CDA1	135795	Showcases		210.98		
07/26/2024	CDA1	135796	Torralba, Ann M		600.00		
07/26/2024	CDA1	135799	Zoobean Inc		149.70		
07/30/2024	CDA1	135804	Cardinal Services Inc.		914.88		
07/31/2024 (07/24) Period Totals and Balance					44,880.67 *	20,364.35 *	.00
Accrued Expenses			07/01/2024 (00/24) Balance	07-000-200-2002			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
Due from Employee			07/01/2024 (00/24) Balance	07-000-200-2003			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
Encumbrances			07/01/2024 (00/24) Balance	07-000-200-2020			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
AP/FS			07/01/2024 (00/24) Balance	07-000-200-2099			6,930.11-
07/08/2024	CD13	3	PACIFIC POWER 12447751-0018 LIBRARY		2,584.47		
07/20/2024	JE	6	ENTERPRISE PAYMENT 583157A INV#FBN50			1,696.04-	
07/31/2024 (07/24) Period Totals and Balance					2,584.47 *	1,696.04- *	6,041.68-
Visa Payable			07/01/2024 (00/24) Balance	07-000-200-2200			11,632.04-
07/23/2024	CD13	8	06/30/24 UMPQUA BANK VISA PAYMENT		12,051.20		
06/30/2024	JE	28	202406 PIERSON VISA			102.00-	
06/30/2024	JE	33	202406 LIBRARY1 VISA			500.00-	
07/31/2024 (07/24) Period Totals and Balance					12,051.20 *	602.00- *	182.84-
Reserve For Encumbrance			07/01/2024 (00/24) Balance	07-000-200-2401			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
Fund Balance			07/01/2024 (00/24) Balance	07-000-200-2500			836,505.67
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	836,505.67-
Fund Balance - Nonspendable			07/01/2024 (00/24) Balance	07-000-200-2501			250,000.00-
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	250,000.00-
Accrued Vac. & Comp. Liability			07/01/2024 (00/24) Balance	07-000-200-2520			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
Carryover - Regular			07/01/2024 (00/24) Balance	07-000-300-0100			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	-1,225,000.00 Unearned	1,225,000.00	

18

City of Coos Bay				Detail Ledger		Page: 4	
				Period: 07/24 - 07/24		Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Carryover - Donation/Furniture				07/01/2024 (00/24) Balance	07-000-300-0200		.00
				07/31/2024 (07/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	-400,000.00 Unearned	400,000.00	
State Library Grant				07/01/2024 (00/24) Balance	07-000-340-0300		.00
				07/31/2024 (07/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	-2,200.00 Unearned	2,200.00	
Grants				07/01/2024 (00/24) Balance	07-000-340-0301		.00
07/25/2024	CH	1051816	Grants - Weekly Deposit 7/25/24 - Grant Description: Grants - Weekly Deposit 7/25/24 - Grant			8,000.00	
07/25/2024	JE	22	R/C CR1051816 (07/24) PROTECTIVE FACTO		8,000.00		
				07/31/2024 (07/24) Period Totals and Balance	8,000.00 *	8,000.00- *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	-8,500.00 Unearned	8,500.00	
Gifts, Donations & Memorials				07/01/2024 (00/24) Balance	07-000-340-0302		.00
				07/31/2024 (07/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Federal Grants				07/01/2024 (00/24) Balance	07-000-340-0303		.00
				07/31/2024 (07/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	-1,000.00 Unearned	1,000.00	
State Grants				07/01/2024 (00/24) Balance	07-000-340-0304		.00
				07/31/2024 (07/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Federal Other Financial Assist				07/01/2024 (00/24) Balance	07-000-340-0350		.00
				07/31/2024 (07/24) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Library Tax Base				07/01/2024 (00/24) Balance	07-000-340-0900		.00
07/18/2024	CR	1051790	Library Tax Base - Library Deposit 7/18/24 Description: Library Tax Base - Library Deposit 7/18/24			79,653.96-	
07/18/2024	JE	9	R/C CR1051790 (07/24) LIBRARY TAX BASE D		79,653.96		
				07/31/2024 (07/24) Period Totals and Balance	79,653.96 *	79,653.96- *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	-1,260,000.00 Unearned	1,260,000.00	
Investment Interest Income				07/01/2024 (00/24) Balance	07-000-350-0100		.00
07/31/2024	CRJE	3	INTEREST DISTRIBUTION JOURNAL ENTRY			4,739.07-	
				07/31/2024 (07/24) Period Totals and Balance	.00 *	4,739.07- *	4,739.07-
YTD Encumbrance	.00	YTD Actual	-4,739.07 Total	-4,739.07 YTD Budget	-25,000.00 Unearned	20,260.93	

City of Coos Bay		Detail Ledger				Page: 5	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Interest-Memorial			07/01/2024 (00/24) Balance	07-000-350-0200			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Interest-Library Board			07/01/2024 (00/24) Balance	07-000-350-0300			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Auditorium Rental			07/01/2024 (00/24) Balance	07-000-350-1100			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Copies			07/01/2024 (00/24) Balance	07-000-360-0100			.00
07/18/2024	CR	1061789	Copies Library Weekly Deposit 7/9-7/17/24 Description: Copies - Library Weekly Deposit 7/9-7/17/24			136.50-	
07/25/2024	CR	1051819	Copies - Library Fees - 7/18/24-7/24/24 Description: Copies - Library Fees - 7/18/24-7/24/24			59.25-	
07/11/2024	CR	2038769	Copies - Library Fees - 06/27/24 - 7/8/24 Description: Copies - Library Fees - 06/27/24 - 7/8/24			157.95-	
07/01/2024	CR	99013025	Online Payment - JARED P YOUNG Description: Online Payment - JARED P YOUNG, Comment: XpressBillPay\Import\XBP_20240702040507.im p-1			.20-	
07/03/2024	CR	99013033	Online Payment - JENNY HOLT Description: Online Payment - JENNY HOLT, Comment: XpressBillPay\Import\XBP_20240704040507.im p-5			12.50-	
07/05/2024	CR	99013035	Online Payment - RODNEY CASE Description: Online Payment - RODNEY CASE, Comment: XpressBillPay\Import\XBP_20240706040508.im p-1			3.28-	
07/08/2024	CR	99013037	Online Payment - MARGARET ONETO Description: Online Payment - MARGARET ONETO, Comment: XpressBillPay\Import\XBP_20240709040507.im p-1			6.40-	
07/09/2024	CR	99013041	Online Payment - STEPHANIELE ANN DAVIS Description: Online Payment - STEPHANIELE ANN DAVIS, Comment: XpressBillPay\Import\XBP_20240710040504.im p-3			11.80-	
07/10/2024	CR	99013047	Online Payment - ASH EMERALD Description: Online Payment - ASH EMERALD, Comment: XpressBillPay\Import\XBP_20240711040508.im p-5			4.00-	

City of Coos Bay		Detail Ledger			Page: 6		
		Period: 07/24 - 07/24			Aug 13, 2024 10:26AM		
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/11/2024	CR	99013049	Online Payment - CYDNIE J MAYER Description: Online Payment - CYDNIE J MAYER, Comment: XpressBillPay\Import\XBP_20240712040506.im p-1			1.50-	
07/13/2024	CR	99013053	Online Payment - CLAIR E WILLIAMSON Description: Online Payment - CLAIR E WILLIAMSON, Comment: XpressBillPay\Import\XBP_20240714040508.im p 1			2.50-	
07/15/2024	CR	99013057	Online Payment - CAROLYN G RODENBE Description: Online Payment - CAROLYN G RODENBERG, Comment: XpressBillPay\Import\XBP_20240710040508.im p-3			17.80-	
07/15/2024	CR	99013059	Online Payment - JESSICA HATLEY Description: Online Payment - JESSICA HATLEY, Comment: XpressBillPay\Import\XBP_20240716040508.im p-5			3.60-	
07/22/2024	CR	99013065	Online Payment - ELISE M BENEFIELD Description: Online Payment - ELISE M BENEFIELD, Comment: XpressBillPay\Import\XBP_20240723040509.im p-1			9.40-	
07/22/2024	CR	99013067	Online Payment - SYDNIE ZEERYP Description: Online Payment - SYDNIE ZEERYP, Comment: XpressBillPay\Import\XBP_20240723040509.im p-3			1.00-	
07/23/2024	CR	99013073	Online Payment - KIRK JOHNSON Description: Online Payment - KIRK JOHNSON, Comment: XpressBillPay\Import\XBP_20240724040507.im p-3			4.00-	
07/23/2024	CR	99013075	Online Payment - JANET J CHOI Description: Online Payment - JANET J CHOI, Comment: XpressBillPay\Import\XBP_20240724040507.im p-5			10.40-	
07/25/2024	CR	99013079	Online Payment - VALUED CUSTOMER Description: Online Payment - VALUED CUSTOMER, Comment: XpressBillPay\Import\XBP_20240726040510.im p-3			2.80-	
07/25/2024	CR	99013081	Online Payment - Description: Online Payment - , Comment: XpressBillPay\Import\XBP_20240726040510.im p-5			2.70-	
07/29/2024	CR	99013091	Online Payment - JESSICA ROANE Description: Online Payment - JESSICA ROANE, Comment: XpressBillPay\Import\XBP_20240730040505.im p-3			3.40-	

21

City of Coos Bay		Detail Ledger				Page: 7	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/29/2024	CR	99013093	Online Payment - FAITH WILSON Description: Online Payment - FAITH WILSON, Comment: XpressBillPay\Import\XBP_20240730040505.im p-5			6.00-	
07/30/2024	CR	99013099	Online Payment - HAILEY WATERMAN Description: Online Payment - HAILEY WATERMAN, Comment: XpressBillPay\Import\XBP_20240731040506.im p-5			9.40-	
07/31/2024 (07/24) Period Totals and Balance					.00 *	466.38- *	466.38-
YTD Encumbrance	.00	YTD Actual	-466.38 Total	-466.38 YTD Budget	-2,500.00 Unearned	2,033.62	
Data Base Specialist Fees			07/01/2024 (00/24) Balance	07-000-360-1700			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Library Fees			07/01/2024 (00/24) Balance	07-000-360-1800			.00
07/18/2024	CR	1051789	Library Fees - Library Weekly Deposit 7/9-7/17/ Description: Library Fees - Library Weekly Deposit 7/9-7/17/24			16.99-	
07/11/2024	CR	2038769	Library Fees - Library Fees - 06/27/24 - 7/8/24 Description: Library Fees - Library Fees - 06/27/24 - 7/8/24			24.00-	
07/19/2024	CR	99013063	Online Payment - Kenden Findley Description: Online Payment - Kenden Findley, Comment: XpressBillPay\Import\XBP_20240720040509.im p-1			17.99-	
07/25/2024	CR	99013077	Online Payment - KATIE BERGER Description: Online Payment - KATIE BERGER, Comment: XpressBillPay\Import\XBP_20240726040510.im p-1			9.85-	
07/26/2024	CR	99013085	Online Payment - HEATHER THOMA Description: Online Payment - HEATHER THOMA, Comment: XpressBillPay\Import\XBP_20240727103550.im p-3			2.50-	
07/31/2024 (07/24) Period Totals and Balance					.00 *	71.33- *	71.33-
YTD Encumbrance	.00	YTD Actual	-71.33 Total	-71.33 YTD Budget	-2,500.00 Unearned	2,428.67	
Miscellaneous			07/01/2024 (00/24) Balance	07-000-380-0100			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	-100.00 Unearned	100.00	
Cash Over/short			07/01/2024 (00/24) Balance	07-000-380-0200			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	

22

City of Coos Bay		Detail Ledger				Page: 8	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/01/2024	JE		07/01/2024 (00/24) Balance	07-000-380-0300			.00
		3	ESO MONTHLY ADMIN AND ACCOUNTING F			2,174.79-	
			07/31/2024 (07/24) Period Totals and Balance		.00 *	2,174.79- *	2,174.79-
YTD Encumbrance		.00 YTD Actual	-2,174.79 Total	-2,174.79 YTD Budget	-26,000.00 Unearned	23,825.21	
Reimbursements			07/01/2024 (00/24) Balance	07-000-380-0400			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	-500.00 Unearned	500.00	
Equipment & Scrap Sales			07/01/2024 (00/24) Balance	07-000-380-0600			.00
07/20/2024	JE	6	ENTERPRISE PAYMENT 583157A INV#FBN50			3,893.03-	
			07/31/2024 (07/24) Period Totals and Balance		.00 *	3,893.03- *	3,893.03
YTD Encumbrance		.00 YTD Actual	-3,893.03 Total	-3,893.03 YTD Budget	.00 Unearned	(3,893.03)	
Gifts, Donations & Memorials			07/01/2024 (00/24) Balance	07-000-380-0900			.00
07/18/2024	CR	1051789	Gifts & Donations - Library Weekly Deposit 7/9- Description: Gifts & Donations - Library Weekly Deposit 7/9-7/11/24			99.34-	
07/25/2024	CR	1051819	Gifts & Donations - Library Fees - 7/18/24-7/24/ Description: Gifts & Donations - Library Fees - 7/18/24-7/24/24			56.50-	
07/11/2024	CR	2038769	Gifts & Donations - Library Fees - 06/27/24 - 7/8 Description: Gifts & Donations - Library Fees - 06/27/24 - 7/8/24			45.47-	
			07/31/2024 (07/24) Period Totals and Balance		.00 *	201.31- *	201.31-
YTD Encumbrance		.00 YTD Actual	-201.31 Total	-201.31 YTD Budget	-500.00 Unearned	298.69	
Library Donations-Other			07/01/2024 (00/24) Balance	07-000-380-1000			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Lease Financing Proceeds			07/01/2024 (00/24) Balance	07-000-390-0100			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
Subscription Financing Proceed			07/01/2024 (00/24) Balance	07-000-390-0200			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	-750.00 Unearned	750.00	
Salaries			07/01/2024 (00/24) Balance	07-510-510-1001			.00
07/20/2024	PC	8	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		3,800.00		
07/20/2024	PC	71	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		67,480.85		
07/20/2024	PC	72	PAYROLL TRANS FOR 7/20/2024 PAY PERIO			3,800.00-	
			07/31/2024 (07/24) Period Totals and Balance		71,280.85 *	3,800.00- *	67,480.85
YTD Encumbrance		.00 YTD Actual	67,480.85 Total	67,480.85 YTD Budget	861,830.00 Unexpended	794,349.15	

City of Coos Bay		Detail Ledger				Page: 9	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Overtime			07/01/2024 (00/24) Balance	07-510-510-1002			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
PERS Retirement			07/01/2024 (00/24) Balance	07-510-510-1003			.00
07/20/2024 PB		78	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		18,009.64		
			07/31/2024 (07/24) Period Totals and Balance		18,009.64 *	.00 *	18,009.64
YTD Encumbrance	.00	YTD Actual	18,009.64 Total	18,009.64 YTD Budget	250,455.00 Unexpended	232,445.36	
Employer Payroll Taxes			07/01/2024 (00/24) Balance	07 510 510 1004			.00
07/20/2024 PB		11	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		305.90		
07/20/2024 PB		14	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		5,333.11		
07/20/2024 PB		75	PAYROLL TRANS FOR 7/20/2024 PAY PERIO			305.90-	
			07/31/2024 (07/24) Period Totals and Balance		5,639.01 *	305.90- *	5,333.11
YTD Encumbrance	.00	YTD Actual	5,333.11 Total	5,333.11 YTD Budget	60,767.00 Unexpended	64,423.88	
Employee Insurance			07/01/2024 (00/24) Balance	07-510-510-1005			.00
07/20/2024 PB		77	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		10,113.38		
07/20/2024 PC		112	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		49.45		
07/20/2024 PC		113	PAYROLL TRANS FOR 7/20/2024 PAY PERIO			49.45-	
			07/31/2024 (07/24) Period Totals and Balance		10,162.83 *	49.45- *	10,113.38
YTD Encumbrance	.00	YTD Actual	10,113.38 Total	10,113.38 YTD Budget	221,585.00 Unexpended	211,451.62	
Unemployment			07/01/2024 (00/24) Balance	07-510-510-1006			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	3,600.00 Unexpended	3,600.00	
Workers Compensation Insurance			07/01/2024 (00/24) Balance	07-510-510-1007			.00
07/31/2024 JE		36	ADJUST W/C INSURANCE FOR VACATION H			4.70-	
07/20/2024 PB		76	PAYROLL TRANS FOR 7/20/2024 PAY PERIO		72.22		
			07/31/2024 (07/24) Period Totals and Balance		72.22 *	4.70- *	67.52
YTD Encumbrance	.00	YTD Actual	67.52 Total	67.52 YTD Budget	1,360.00 Unexpended	1,292.48	
Volunteer Workers Compensation			07/01/2024 (00/24) Balance	07-510-510-1008			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100.00 Unexpended	100.00	
Accrued Vacation Liability			07/01/2024 (00/24) Balance	07-510-510-1009			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Meetings And Travel			07/01/2024 (00/24) Balance	07-510-520-2001			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Memberships, dues, publications			07/01/2024 (00/24) Balance	07-510-520-2003			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

24

25

City of Coos Bay		Detail Ledger				Page: 11	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Megan Gray Art **Invoice Created By: BChapanar							
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		262.29		
07/31/2024 (07/24) Period Totals and Balance					2,098.29 *	.00 *	2,098.29
YTD Encumbrance		.00 YTD Actual	2,098.29 Total	2,098.29 YTD Budget	15,000.00 Unexpended	12,901.71	
Contractual 07/01/2024 (00/24) Balance				07-510-520-2108			.00
07/04/2024	AP	90	Sprague Pest Solutions **VendorNo: 1001985 **Inv. No: 5495186 **Desc: 101895409 Library Pest Control **Inv. Date: 07/04/24 **PO No: **Remit Name: Sprague Pest Solutions **Merchant Vendor No: 1001086 **Merchant Vendor Name: Sprague Pest Solutions **Invoice Created By: BChapanar		194.21		
07/10/2024	AP	250	C-N-B Security Inc **VendorNo: 1002694 **Inv. No: 11531-REV **Desc: Library security guard 7/1/24 - 7/6/24 **Inv. Date: 07/10/24 **PO No: **Remit Name: C-N-B Security Inc **Merchant Vendor No: 1002694 **Merchant Vendor Name: C-N-B Security Inc **Invoice Created By: BChapanar		950.00		
07/10/2024	AP	307	Cardinal Services Inc. **VendorNo: 999829 **Inv. No: 008376 **Desc: Temporary Workers - Library **Inv. Date: 07/10/24 **PO No: **Remit Name: Cardinal Services Inc. **Merchant Vendor No: 999829 **Merchant Vendor Name: Cardinal Services Inc. **Invoice Created By: BChapanar		607.75		
07/10/2024	AP	309	Cardinal Services Inc. **VendorNo: 999829 **Inv. No: 008388 **Desc: Temporary Workers - Library **Inv. Date: 07/10/24 **PO No: **Remit Name: Cardinal Services Inc. **Merchant Vendor No: 999829 **Merchant Vendor Name: Cardinal Services Inc. **Invoice Created By: BChapanar		580.13		
07/17/2024	AP	405	Cardinal Services Inc. **VendorNo: 999829 **Inv. No: 008676 **Desc: Temporary Workers - Library **Inv. Date: 07/17/24 **PO No: **Remit Name: Cardinal Services Inc. **Merchant Vendor No: 999829 **Merchant Vendor Name: Cardinal Services Inc. **Invoice Created By: BChapanar		1,261.29		
07/24/2024	AP	440	C-N-B Security Inc **VendorNo: 1002094 **Inv. No: 11553 **Desc: Library security guard 7/15/24 - 7/20/24 **Inv. Date: 07/24/24 **PO No: **Remit Name: C-N-B Security Inc **Merchant Vendor No: 1002694 **Merchant Vendor Name: C-N-B Security Inc **Invoice Created By: BChapanar		1,150.00		
07/17/2024	AP	496	Cardinal Services Inc. **VendorNo: 999829 **Inv. No: 008700 **Desc: Temporary Workers - Library **Inv. Date: 07/17/24 **PO No: **Remit Name: Cardinal Services Inc. **Merchant Vendor No: 999829 **Merchant Vendor Name: Cardinal Services Inc. **Invoice Created By: BChapanar		132.60		

26

City of Coos Bay				Detail Ledger		Page: 12	
				Period: 07/24 - 07/24		Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/25/2024	AP	499	Cardinal Services Inc. **VendorNo: 999829 **Inv. No: 009067 **Desc: Temporary Workers - Library **Inv. Date: 07/25/24 **PO No: **Remit Name: Cardinal Services Inc. **Merchant Vendor No: 999829 **Merchant Vendor Name: Cardinal Services Inc. **Invoice Created By: BChapanar		254.15		
07/24/2024	AP	568	Cardinal Services Inc. **VendorNo: 999829 **Inv. No: 008977 **Desc: Temporary Workers - Library **Inv. Date: 07/24/24 **PO No: **Remit Name: Cardinal Services Inc. **Merchant Vendor No: 999829 **Merchant Vendor Name: Cardinal Services Inc. **Invoice Created By: BChapanar		914.88		
07/05/2024	CD14	4	06/30/24 XPRESS BILL PAY SUPPORT FEES/		63.09		
07/01/2024	JE	16	Reverse FY24 Prepays/FY25 Expense		729.17		
07/01/2024	JE	16	Reverse FY24 Prepays/FY25 Expense		302.25		
07/01/2024	JE	16	Reverse FY24 Prepays/FY25 Expense		16.56		
07/31/2024 (07/24) Period Totals and Balance					7,158.08 *	00 *	7,158.08
YTD Encumbrance	.00	YTD Actual	7,166.00 Total	7,166.00 YTD Budget	162,000.00 Unexpended	144,843.92	
Special Counsel			07/01/2024 (00/24) Balance	07-510-520-2114			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Insurance			07/01/2024 (00/24) Balance	07-510-520-2120			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	15,000.00 Unexpended	15,000.00	
Duplicating/Data Processing			07/01/2024 (00/24) Balance	07-510-520-2122			.00
07/12/2024	AP	255	ODP Business Solutions LLC **VendorNo: 1003291 **Inv. No: 37275345001 **Desc: Printer Toner **Inv. Date: 07/12/24 **PO No: **Remit Name: ODP Business Solutions LLC **Merchant Vendor No: 1003291 **Merchant Vendor Name: ODP Business Solutions LLC **Invoice Created By: BChapanar		106.38		
07/09/2024	AP	257	ODP Business Solutions LLC **VendorNo: 1003291 **Inv. No: 374291498001 **Desc: Copy Paper **Inv. Date: 07/09/24 **PO No: **Remit Name: ODP Business Solutions LLC **Merchant Vendor No: 1003291 **Merchant Vendor Name: ODP Business Solutions LLC **Invoice Created By: BChapanar		119.91		
07/31/2024 (07/24) Period Totals and Balance					226.29 *	.00 *	226.29
YTD Encumbrance	.00	YTD Actual	226.29 Total	226.29 YTD Budget	10,000.00 Unexpended	9,773.71	
Printing			07/01/2024 (00/24) Balance	07-510-520-2123			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
Program & Display			07/01/2024 (00/24) Balance	07-510-520-2128			.00

27

City of Coos Bay		Detail Ledger				Page: 13	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Office Supplies			07/01/2024 (00/24) Balance	07-510-520-2205			.00
07/01/2024	AP	111	South Coast Office Supply **VendorNo: 862426 **Inv. No: 478228-0 **Desc: 1197-Self Inking Stamp **Inv. Date: 07/01/24 **PO No: **Remit Name: South Coast Office Supply **Merchant Vendor No: 862426 **Merchant Vendor Name: South Coast Office Supply **Invoice Created By: BChapanar		35.40		
07/12/2024	AP	258	ODP Business Solutions LLC **VendorNo: 1003291 **Inv. No: 37275345001 **Desc: Office Supplies **Inv. Date: 07/12/24 **PO No: **Remit Name: ODP Business Solutions LLC **Merchant Vendor No: 1003291 **Merchant Vendor Name: ODP Business Solutions LLC **Invoice Created By: BChapanar		80.62		
07/31/2024 (07/24) Period Totals and Balance					116.02 *	.00 *	116.02
YTD Encumbrance		.00 YTD Actual	116.02 Total	116.02 YTD Budget	5,000.00 Unexpended	4,883.98	
Postage			07/01/2024 (00/24) Balance	07-510-520-2206			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	7,500.00 Unexpended	7,500.00	
Miscellaneous			07/01/2024 (00/24) Balance	07-510-520-2208			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Data Processing Supplies			07/01/2024 (00/24) Balance	07-510-520-2224			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Janitorial Supplies			07/01/2024 (00/24) Balance	07-510-520-2225			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,500.00 Unexpended	3,500.00	
Small Equipment			07/01/2024 (00/24) Balance	07-510-520-2231			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	30,000.00 Unexpended	30,000.00	
Grants			07/01/2024 (00/24) Balance	07-510-520-2234			.00
03/28/2024	AP	449	Alegre, Conjunto **VendorNo: 1003600 **Inv. No: 20240824 **Desc: Performer - 3 Rivers Grant **Inv. Date: 03/28/24 **PO No: **Remit Name: Alegre, Conjunto **Merchant Vendor No: 1003600 **Merchant Vendor Name: Alegre, Conjunto **Invoice Created By: BChapanar		3,500.00		
03/27/2024	AP	451	A Few Little Notes LLC **VendorNo: 1003602 **Inv. No: 20240801 **Desc: Performer - Coos Cultural Grant **Inv.		1,000.00		

City of Coos Bay			Detail Ledger			Page: 14	
			Period: 07/24 - 07/24			Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Date: 03/27/24 **PO No: **Remit Name: A Few Little Notes LLC **Merchant Vendor No: 1003602 **Merchant Vendor Name: A Few Little Notes LLC **Invoice Created By: BChapanar							
07/31/2024 (07/24) Period Totals and Balance					4,500.00 *	.00 *	4,500.00
YTD Encumbrance	.00	YTD Actual	4,500.00 Total	4,500.00 YTD Budget	10,000.00 Unexpended	5,500.00	
Library Supplies							
07/01/2024 (00/24) Balance				07-510-520-2235			.00
07/02/2024	AP	93	City of Coos Bay - ESO **VendorNo: 1002304 **Inv. No: BAY0026 **Desc: Barcodes - Processing Supplies **Inv Date: 07/02/24 **PO No: **Remit Name: City of Coos Bay ESO **Merchant Vendor No: 1002304 **Merchant Vendor Name: City of Coos Bay - ESO **Invoice Created By: BChapanar		59.40		
07/19/2024	AP	475	Showcases **VendorNo: 840050 **Inv. No: 329025 **Desc: Processing Supplies - Library **Inv. Date: 07/19/24 **PO No: **Remit Name: Showcases **Merchant Vendor No: 840050 **Merchant Vendor Name: Showcases **Invoice Created By: BChapanar		77.76		
07/23/2024	AP	476	Showcases **VendorNo: 840050 **Inv. No: 329043 **Desc: Processing Supplies - Library **Inv. Date: 07/23/24 **PO No: **Remit Name: Showcases **Merchant Vendor No: 840050 **Merchant Vendor Name: Showcases **Invoice Created By: BChapanar		133.22		
06/04/2024	JE	33	OR STATE PARKS, Passes, Backpacks		385.00		
07/31/2024 (07/24) Period Totals and Balance					655.38 *	.00 *	655.38
YTD Encumbrance	.00	YTD Actual	655.38 Total	655.38 YTD Budget	12,000.00 Unexpended	11,344.62	
Library Books & Records							
07/01/2024 (00/24) Balance				07-510-520-2236			.00
07/02/2024	AP	106	Ingram **VendorNo: 476508 **Inv. No: 82599723 **Desc: Books **Inv. Date: 07/02/24 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: BChapanar		58.45		
07/03/2024	AP	107	Ingram **VendorNo: 476508 **Inv. No: 82620543 **Desc: Books **Inv. Date: 07/03/24 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: BChapanar		144.07		
07/01/2024	AP	278	Center Point Large Print **VendorNo: 216200 **Inv. No: 2104805 **Desc: Books **Inv. Date: 07/01/24 **PO No: **Remit Name: Center Point Large Print **Merchant Vendor No: 216200 **Merchant Vendor Name: Center Point Large Print **Invoice Created By: BChapanar		147.42		
07/09/2024	AP	293	Ingram **VendorNo: 476508 **Inv. No: 82679063 **Desc: Books **Inv. Date: 07/09/24 **PO No:		119.57		

City of Coos Bay		Detail Ledger			Page: 15		
		Period: 07/24 - 07/24			Aug 13, 2024 10:26AM		
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
**Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: BChapanar							
07/12/2024	AP	294	Ingram		349.28		
**VendorNo: 476508 **Inv. No: 82728805 **Desc: Books **Inv. Date: 07/12/24 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: BChapanar							
07/15/2024	AP	295	Ingram		475.75		
**VendorNo: 476508 **Inv. No: 82751472 **Desc: Books **Inv. Date: 07/15/24 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: BChapanar							
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		1.88		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		824.00		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		577.50		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		441.00		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		1,162.85		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		168.67		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		1,501.50		
07/31/2024 (07/24) Period Totals and Balance					5,971.94 *	.00 *	5,971.94
YTD Encumbrance		.00	YTD Actual	5,971.94	Total	5,971.94	YTD Budget 125,000.00 Unexpended 119,028.06
Periodicals							
07/01/2024 (00/24) Balance				07-510-520-2237			.00
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		7.59		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		33.85		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		24.33		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		10.00		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		6.66		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		76.00		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		4,374.53		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		55.73		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		85.00		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		132.54		
07/31/2024 (07/24) Period Totals and Balance					4,806.23 *	.00 *	4,806.23
YTD Encumbrance		.00	YTD Actual	4,806.23	Total	4,806.23	YTD Budget 12,000.00 Unexpended 7,193.77
Microfilm							
07/01/2024 (00/24) Balance				07-510-520-2238			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget .00 Unexpended .00
State Aid to Children - Books							
07/01/2024 (00/24) Balance				07-510-520-2239			.00
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		687.28		
07/31/2024 (07/24) Period Totals and Balance					687.28 *	.00 *	687.28
YTD Encumbrance		.00	YTD Actual	687.28	Total	687.28	YTD Budget 2,500.00 Unexpended 1,812.72
Library Books/Records (Restr)							
07/01/2024 (00/24) Balance				07-510-520-2240			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget 50,000.00 Unexpended 50,000.00

City of Coos Bay			Detail Ledger		Page: 16		
			Period: 07/24 - 07/24		Aug 13, 2024 10:26AM		
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Programming			07/01/2024 (00/24) Balance	07-510-520-2241			.00
07/02/2024	AP	105	Ingram **VendorNo: 476508 **Inv. No: 82599723 **Desc: Books **Inv. Date: 07/02/24 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: BChapanar		90.81		
05/20/2024	AP	149	Taiko, Eugene **VendorNo: 1003590 **Inv. No: 20240720 PERFORMER **Desc: Performer - Mingsu Park Performance **Inv. Date: 05/20/24 **PO No: **Remit Name: Taiko, Eugene **Merchant Vendor No: 1003590 **Merchant Vendor Name: Taiko, Eugene **Invoice Created By: BChapanar		1,000.00		
07/11/2024	AP	279	City of Coos Bay - Petty Cash **VendorNo: 223400 **Inv. No: 20240711 PETTY CASH **Desc: Library Petty Cash - Culture of Chatteria Program Supplies **Inv. Date: 07/11/24 **Inv. No: **Remit Name: City of Coos Bay - Library **Merchant Vendor No: 223400 **Merchant Vendor Name: City of Coos Bay - Petty Cash **Invoice Created By: BChapanar		87.50		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		41.22		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		35.00		
06/22/2024	JE	28	BUZZSPROUT, Podcast Hosting		12.00		
06/14/2024	JE	33	GAMERS CANTINA, Supplies, DND Event		115.00		
			07/31/2024 (07/24) Period Totals and Balance		1,381.53 *	.00 *	1,381.53
YTD Encumbrance	.00	YTD Actual	1,381.53 Total	1,381.53 YTD Budget	50,000.00 Unexpended	48,618.47	
Office Equipment Rental			07/01/2024 (00/24) Balance	07-510-520-2302			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
Equipment Repairs/Replacement			07/01/2024 (00/24) Balance	07-510-520-2303			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,000.00 Unexpended	5,000.00	
Equipment Maintenance Contract			07/01/2024 (00/24) Balance	07-510-520-2304			.00
05/31/2024	AP	10	Daida **VendorNo: 1003455 **Inv. No: 204745 **Desc: Microfilm Scanners Maintenance Agreement - FY25 **Inv. Date: 05/31/24 **PO No: **Remit Name: Daida **Merchant Vendor No: 1003455 **Merchant Vendor Name: Daida **Invoice Created By: BChapanar		2,207.24		
06/19/2024	AP	377	Alert 360 Opco Inc **VendorNo: 1003572 **Inv. No: 14435899 **Desc: Fire Alarm Monitoring 7/24 **Inv. Date: 06/19/24 **PO No: **Remit Name: Alert 360 **Merchant Vendor No: 1003572 **Merchant Vendor Name: Alert 360 Opco Inc **Invoice Created By: BChapanar		39.85		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		182.41		

City of Coos Bay		Detail Ledger				Page: 17	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/31/2024 (07/24) Period Totals and Balance					2,429.50 *	.00 *	2,429.50
YTD Encumbrance	.00	YTD Actual	2,429.50 Total	2,429.50 YTD Budget	12,000.00 Unexpended	9,570.50	
Vehicle Maintenance/Fuel			07/01/2024 (00/24) Balance	07-510-520-2305			.00
07/17/2024	AP	420	CECO Inc **VendorNo: 1000955 **Inv. No: CP-00530570 **Desc: 10003901 Carson Fuel - Library 208 **Inv. Date: 07/17/24 **PO No: **Remit Name: CECO Inc **Merchant Vendor No: 1000955 **Merchant Vendor Name: CECO Inc **Invoice Created By: BChapanar		49.67		
07/31/2024 (07/24) Period Totals and Balance					49.67 *	.00 *	49.67
YTD Encumbrance	.00	YTD Actual	49.67 Total	49.67 YTD Budget	5,000.00 Unexpended	4,950.33	
Furniture			07/01/2024 (00/24) Balance	07-510-520-2306			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Building & Grounds Maintenance			07/01/2024 (00/24) Balance	07-510-520-2309			.00
07/09/2024	AP	89	Perry's Supply **VendorNo: 1001755 **Inv. No: 304086 **Desc: Restroom Repairs - Library **Inv. Date: 07/09/24 **PO No: **Remit Name: Perry's Supply **Merchant Vendor No: 1001755 **Merchant Vendor Name: Perry's Supply **Invoice Created By: BChapanar		18.48		
07/03/2024	AP	102	I-Secure Inc **VendorNo: 1003183 **Inv. No: 2413070324 **Desc: Library Shredding **Inv. Date: 07/03/24 **PO No: **Remit Name: I-Secure **Merchant Vendor No: 1003183 **Merchant Vendor Name: I-Secure Inc **Invoice Created By: BChapanar		45.10		
07/17/2024	AP	303	Phil's Lock & Key **VendorNo: 732721 **Inv. No: 61950 **Desc: Fire Doors - Library **Inv. Date: 07/17/24 **PO No: **Remit Name: Phil's Lock & Key **Merchant Vendor No: 732721 **Merchant Vendor Name: Phil's Lock & Key **Invoice Created By: BChapanar		50.00		
07/02/2024	AP	310	Consolidated Supply Co. **VendorNo: 999843 **Inv. No: S011975033.001 **Desc: Filter Station Filters - Library **Inv. Date: 07/02/24 **PO No: **Remit Name: Consolidated Supply Co. **Merchant Vendor No: 999843 **Merchant Vendor Name: Consolidated Supply Co. **Invoice Created By: BChapanar		210.22		
07/31/2024 (07/24) Period Totals and Balance					323.80 *	.00 *	323.80
YTD Encumbrance	.00	YTD Actual	323.80 Total	323.80 YTD Budget	75,000.00 Unexpended	74,676.20	
Furniture (restricted)			07/01/2024 (00/24) Balance	07-510-520-2310			.00
07/31/2024 (07/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	350,000.00 Unexpended	350,000.00	

32

City of Coos Bay		Detail Ledger			Page: 18		
		Period: 07/24 - 07/24			Aug 13, 2024 10:26AM		
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Reimbursable			07/01/2024 (00/24) Balance	07-510-520-2406			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	200.00 Unexpended	200.00	
Library Board			07/01/2024 (00/24) Balance	07-510-520-2424			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,500.00 Unexpended	1,500.00	
Gifts, Donations & Memorials			07/01/2024 (00/24) Balance	07-510-520-2450			.00
05/09/2024 AP	4		Museum of Natural and Cultural History **VendorNo: 1002319 **Inv. No: NAT09 **Desc: Exhibit - Native Innovation **Inv. Date: 05/09/24 **PO No: **Remit Name: Museum of Natural and Cultural **Merchant Vendor No: 1002319 **Merchant Vendor Name: Museum of Natural and Cultural History **Invoice Created By: BChapanar		350.00		
03/27/2024 AP	13		Comunidad y Herencia Cultural **VendorNo: 1003553 **Inv. No: 20240710-20240810 PERFORMER **Desc: Display Performer **Inv. Date: 03/27/24 **PO No: **Remit Name: Comunidad y Herencia Cultural **Merchant Vendor No: 1003553 **Merchant Vendor Name: Comunidad y Herencia Cultural **Invoice Created By: BChapanar		750.00		
07/09/2024 AP	216		ORCCA **VendorNo: 1000870 **Inv. No: 939870 **Desc: Community Fridge Produce **Inv. Date: 07/09/24 **PO No: **Remit Name: ORCCA **Merchant Vendor No: 1000870 **Merchant Vendor Name: ORCCA **Invoice Created By: BChapanar		54.20		
07/09/2024 AP	217		ORCCA **VendorNo: 1000870 **Inv. No: 939871 **Desc: Community Fridge Produce **Inv. Date: 07/09/24 **PO No: **Remit Name: ORCCA **Merchant Vendor No: 1000870 **Merchant Vendor Name: ORCCA **Invoice Created By: BChapanar		26.88		
07/11/2024 AP	218		ORCCA **VendorNo: 1000870 **Inv. No: 939905 **Desc: Community Fridge Produce **Inv. Date: 07/11/24 **PO No: **Remit Name: ORCCA **Merchant Vendor No: 1000870 **Merchant Vendor Name: ORCCA **Invoice Created By: BChapanar		36.80		
07/19/2024 AP	445		Zoobean Inc **VendorNo: 1003293 **Inv. No: 33348 **Desc: Books - FCF **Inv. Date: 07/19/24 **PO No: **Remit Name: Zoobean Inc **Merchant Vendor No: 1003293 **Merchant Vendor Name: Zoobean Inc **Invoice Created By: BChapanar		149.70		
03/27/2024 AP	450		Torralba, Ann M **VendorNo: 1003601 **Inv. No: 20240806 **Desc: Performer - FCF **Inv. Date: 03/27/24 **PO No: **Remit Name: Torralba, Ann M **Merchant Vendor No: 1003601 **Merchant Vendor Name: Torralba, Ann M **Invoice Created By: BChapanar		600.00		

32

City of Coos Bay		Detail Ledger				Page: 19	
		Period: 07/24 - 07/24				Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		2.75		
07/01/2024	JE	16	Reverse FY24 Prepaids/FY25 Expense		3.36		
			07/31/2024 (07/24) Period Totals and Balance		1,973.69 *	.00 *	1,973.69
YTD Encumbrance	.00	YTD Actual	1,973.69 Total	1,973.69 YTD Budget	25,000.00 Unexpended	23,026.31	
Bad Debt Expense			07/01/2024 (00/24) Balance	07-510-520-2500			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Computer Hardware & Software			07/01/2024 (00/24) Balance	07-510-530-3001			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	750.00 Unexpended	750.00	
Vehicles			07/01/2024 (00/24) Balance	07-510-530-3008			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Audio Visual Equipment			07/01/2024 (00/24) Balance	07-510-530-3022			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Library Equipment			07/01/2024 (00/24) Balance	07-510-530-3023			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Building Project			07/01/2024 (00/24) Balance	07-510-530-3118			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Lease Principal			07/01/2024 (00/24) Balance	07-510-540-1000			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,000.00 Unexpended	5,000.00	
Lease Interest			07/01/2024 (00/24) Balance	07-510-540-1100			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	200.00 Unexpended	200.00	
Non-Lease Component			07/01/2024 (00/24) Balance	07-510-540-1200			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
Enterprise Lease - Principal			07/01/2024 (00/24) Balance	07-510-540-2000			.00
07/20/2024	JE	6	ENTERPRISE PAYMENT 583157A INV#FBN50		540.41		
07/20/2024	JE	6	ENTERPRISE PAYMENT 583157A INV#FBN50		1,155.63		
			07/31/2024 (07/24) Period Totals and Balance		1,696.04 *	.00 *	1,696.04
YTD Encumbrance	.00	YTD Actual	1,696.04 Total	1,696.04 YTD Budget	4,000.00 Unexpended	2,303.96	

City of Coos Bay				Detail Ledger		Page: 20	
				Period: 07/24 - 07/24		Aug 13, 2024 10:26AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Enterprise Lease - Interest			07/01/2024 (00/24) Balance	07-510-540-2100			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	750.00 Unexpended	750.00	
Subscription Principal			07/01/2024 (00/24) Balance	07-510-540-3000			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	12,000.00 Unexpended	12,000.00	
Subscription Interest			07/01/2024 (00/24) Balance	07-510-540-3100			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
Contingency			07/01/2024 (00/24) Balance	07-510-560-6001			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	221,983.00 Unexpended	221,983.00	
Unappropriated Ending Fund Bal			07/01/2024 (00/24) Balance	07-510-560-6002			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250,000.00 Unexpended	250,000.00	
Contingency - Library Board			07/01/2024 (00/24) Balance	07-510-560-6003			.00
			07/31/2024 (07/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Number of Transactions: 232 Number of Accounts: 105					Debit	Credit	Proof
Total LIBRARY FUND:					339,268.47	339,268.47-	.00
Number of Transactions: 232 Number of Accounts: 105					Debit	Credit	Proof
Grand Totals:					339,268.47	339,268.47-	.00
Report Criteria:							
Actual Amounts							
All Accounts							
Summarize Payroll Detail							
Print Period Totals							
Print Grand Totals							
Include All Comments							
Include Funds: 07							
Page and Total by Fund							
All Segments Tested for Total Breaks							

**Coos Bay Public Library
Memorial Funds Checking Account
July 2024**

BALANCE, June 30, 2024 \$ 84,366.00

DEPOSITS:

Misc. Donations-July 2024 \$ 155.84

TOTAL DEPOSITS \$ 155.84

ACCOUNT SUB TOTAL \$ 84,521.84

DISBURSEMENTS:

South Coast Food Share/Produce-Community Fridge	\$ 54.20
South Coast Food Share/Produce-Community Fridge	\$ 26.88
South Coast Food Share/Produce-Community Fridge	\$ 36.80
Ingram/Books, YP Summer Reading	\$ 58.45
Zoobean/Books, YP Summer Reading	\$ 149.70
Ann Torralba/Musical Performance, Summer Reading	\$ 600.00
South Coast Food Share/Produce-Community Fridge	\$ 34.65
South Coast Food Share/Produce-Community Fridge	\$ 49.68
South Coast Food Share/Produce-Community Fridge	\$ 25.68
South Coast Food Share/Produce-Community Fridge	\$ 47.36
Chefstore/Produce, Community Fridge	\$ 53.96
Safeway, Dominos, Apple.com/Supplies-Summer Reading, YP Storytimes	\$ 109.85
Amazon/Supplies, YP Summer Reading	\$ 458.12
TOTAL DISBURSEMENTS	<u>\$ 1,705.33</u>

Balance July 30, 2024 \$ 82,816.51

ACCOUNT SUMMARY:

General Fund	\$ 15,575.48
Friend's Children's Fund	\$ 2,483.52
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
Friends Library Purchases	\$ 1,866.10
Rotary Donation	\$ 71.80
Community Fridge	\$ 2,063.38
Dollywood	<u>\$ 872.75</u>

MEMORIAL ACCOUNT FUNDS TOTAL \$ 82,816.51

Librarian's Report



COOS BAY
PUBLIC LIBRARY

August 2024

Virtual and Take Home Programs

- Unlimited Book Club - 9
- Spice of the Month - 20
- ASL Practice Place - 6
- Craft Takeout - 38
- Book Box (3) - 143
- Swords & Starships Podcast (4) - 392
- Teen Wellness Kits - 21
- Community Yoga - 3

- SRP - Yoga for Teens (4) - 10
- Stories on the Spectrum - 4
- SRP - Story and Art w/Washed Ashore - 15
- Still Life Painting - 8
- Taller de Centro de Ayuda - 12
- Vanilla Ice (Cream) Day - 9
- Historic Sketching Tour - 30
- Mural Painting (2) - 14
- SRP - Storytime at Charleston - 23
- SRP - Taiko Drumming - 218

Notes

- Eastside and Empire Drop offs (8) served 85 people in July
- The Community Fridge served 3,330 people in July
- There were 5,477 county-wide checkouts on Libby in July. There were 983 circulations on hoopla and 22 new borrowers.

Other Programs in July

- Test Proctoring - 1
- Spanglish - 6
- Book Brunch - 7
- Drop in Tech Lab - 14
- One on One Tech Appts - 11
- Change Club (4) - 22
- Baby Storytimes (5) - 75
- Storytime (5) - 143
- Adult Crafternoon - 3
- Game Night - 18
- Womens Empowerment Book Club - 5
- Hiking Book Club - 4
- Misinformation and Fake News - 2
- Resume Workshop - 2
- 2 Coos County Poets - 16
- Crafting with Nature - 9
- D&D Miniature Painting - 8
- Empowering Teens Through Zines - 3
- Neighborhood Works Umpqua - 8
- SRP - Artful Savings DIY Piggy Bank - 5
- SRP - Comunidad y Herencia - 7
- SRP - Journey Under the Sea - 30
- SRP - Leather Work Workshop - 24
- SRP - Teen Lockin - 8



Coos Bay Public Library

525 Anderson Avenue,

Coos Bay, OR 97420

(541) 269-1101 | coosbaylibrary.org

Programming Policy

PURPOSE

The program policy supports the library in its mission by defining programming principles. It provides direction to library staff with guidelines to assist them in the development of library programs and events. It is also intended to inform the public about the principles and criteria by which library-sponsored programs are selected.

LIBRARY MISSION

Coos Bay Public Library connects our community to information in various forms, ensures equitable access to information and technology, and provides opportunities for learning, cultural enrichment, and improved quality of life.

PHILOSOPHY AND SCOPE

Programs expand the library's role as a community resource and introduce patrons and non-users to library resources. They provide entertainment and/or educational value with the purpose of supporting the interests and needs of the community. Programs feature a variety of speakers and subjects, and the library staff will seek diversity in our presenters, including diverse ages, racial identities, genders, religions, sexual orientations, physical condition, cultural and ethnic backgrounds, education level, economic status, and learning style. The library is for everyone. Staff make every effort to offer reasonable accommodations when possible.

GUIDING PRINCIPLES

The Coos Bay Public Library upholds individuals' right to access information that may be controversial in nature and supports the right of each family to decide which items are appropriate for use by their children. The library and library employees have a professional responsibility to be inclusive, not exclusive, in developing materials collections and to comply with the tenets of the American Library Association's Bill of Rights, Freedom to Read Statement, and Access to Library Resources and Services for Minors.



COOS BAY PUBLIC LIBRARY

525 Anderson Avenue,

Coos Bay, OR 97420

(541) 269-1101 | coosbaylibrary.org

SELECTION GUIDELINES AND CRITERIA

General criteria for selecting library programs include, but are not limited to, the following:

- A. The library may host programs with differing perspectives. The purpose of such programs will be to inform or entertain and not to persuade or convert.
- B. Library programs are not for selling products or promoting a business.
 - 1. Buying a product cannot be a requirement to attending and fully enjoying the event.
 - 2. Only library-sponsored or co-sponsored programs, events, or exhibits may involve monetary solicitation, sale of items, or fundraising activities. Sales cannot be the purpose of the program.
 - 3. Information about the presenter's organization may be made available by request or on a table for participants.
 - 4. Presenters may not actively solicit participants' contact information but may leave an optional sign-in sheet at a table.
- C. Programs are subject to staff time, budget, and space availability. Staff will consider when the target audience is most likely to be available, although still subject to space availability. Programs may require registration for participants.
- D. The library may partner with other agencies, organizations, businesses, and individuals provided the programs and exhibits are compatible with the library's mission and vision.
- E. There will be program breaks for regularly scheduled events. Breaks allow staff to recuperate and plan future events.
- F. Programs may be designed with certain age-limit parameters. Exceptions may be made at the discretion of the presenter or organizer.



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G. Programs should be free or very low cost to participants; however, an exception can be made if the program is designed to raise money for the library, Friends of the Library, or library related campaigns.

H. The Director of the Coos Bay Public Library has the final decision on a program.

I. If a prize is given, it must be picked up within a reasonable amount of time. If the prize is not picked up, it is forfeited and may be given to another winner.

SPONSORSHIP

Most library programs are planned by library staff but may be funded (presenter fees, materials) by the Friends of the Library.

Presenters may be paid via in-kind services where the presenter benefits from community recognition, advertising, or promotional opportunities.

Donation of prizes for a program is an opportunity for sponsorship.

DISCLAIMERS

The Coos Bay Public Library recognizes that at any given time some programs, events, or exhibits may be deemed inappropriate or offensive by some patrons. Selection of programs and events are based on the principles stated in this policy. Library programs, events, and exhibits will not exclude topics solely on the grounds that they may be controversial. Responsibility for the exposure of children to library programs rests with their parents or legal guardians. Library programming will not be inhibited by the possibility that children will be exposed to the content.

Library sponsorship of a program or exhibit does not constitute an endorsement of the content of the program or exhibit. Beliefs and opinions expressed during library programs by speakers, presenters, performers, or participants do not necessarily represent the viewpoint of the Coos Bay Public Library.



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Patrons requesting that programs be cancelled may complete a "Request for Program Reconsideration." The petition must be filled out and delivered in person to library staff.

Patrons who would like to request a specific program may complete a "Request for Library Programs." The petition must be filled out and delivered in person to library staff.

The Library Director will make the final decision as to the suitability of the program and the program will remain on the library calendar during this time.



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COOS BAY PUBLIC LIBRARY REQUEST FOR RECONSIDERATION OF LIBRARY PROGRAMS

Program: _____

Program Date: _____

Request initiated by: _____

Address: _____ Telephone: _____

What brought this program to your attention?

Please comment on the specifics that concern you.

What would you like the Coos Bay Public Library to do about this program?

Signature: _____

Date: _____

Return to:
Library Director
Coos Bay Public Library
525 Anderson Avenue
Coos Bay, OR 97420



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COOS BAY PUBLIC LIBRARY REQUEST FOR LIBRARY PROGRAMS

Program suggestion:

Suggested date/time:

Request initiated by: -----

Address: -----

Telephone: -----

Please give us details about the program you are suggesting (age group, category, specific performers/speakers or type of performance, etc)?

Signature -----

Date -----

Return to:
Library Director
Coos Bay Public Library
525 Anderson Avenue
Coos Bay, OR 97420



COOS BAY
PUBLIC LIBRARY

THE LATEST at COOS BAY PUBLIC LIBRARY AUGUST 2024

FOR MORE INFORMATION:

541-269-1101

www.coosbaylibrary.org

COME SEE US!

525 Anderson Avenue
Coos Bay, OR 97420

 Find us on Facebook!

 Find us on Instagram!

 Find us on YouTube!

AUGUST BOOK CLUBS

08/03: WOMEN'S
EMPOWERMENT
BOOK CLUB

GIRL UP BY LAURA
BATES

08/10: BOOK
BRUNCH
THE CLOISTERS BY
KATY HAYS

08/15: UNLIMITED
BOOK CLUB
THE WOMEN BY
KRISTIN HANNAH



Concerts galore! Join 2x GRAMMY award winning Lucy Kalantari and the Jazz Cats (pictured) on August 1, have a picnic with indie family superduo Birds of a Feather on August 6, and enjoy *Una Noche de Musica* with Ritmo Alegre on August 24!

UPCOMING EVENTS

1

AUGUST

TWEEN COOKING WITH FOOD HERO

EXPLORE BASIC COOKING SKILLS AND APPLY THEM TO MAKE
NUTRITIOUS AND DELICIOUS RECIPES

11:00AM - 1:00PM IN THE MYRTLEWOOD ROOM
AGES: 10-14 REGISTRATION REQUIRED



SWORDS & STARSHIPS

THIS MONTH'S PODCAST
EPISODES

SHORT EPISODE:
PRIVACY IN THE LIBRARY
(08/02)

INDIGENOUS AUTHORS
(08/09)

SHORT EPISODE:
WHAT'S THAT SOUND!?
(08/16)

BOOKS WITH
AWESOME COVER ART
(08/23)

SHORT EPISODE: NERD
DIVERSIONS WITH
GEEKY JOY! (08/30)



LUCY KALANTARI AND THE JAZZ CATS

ENJOY A FAMILY-FRIENDLY BILINGUAL PERFORMANCE
BY 2X GRAMMY AWARD WINNER LUCY KALANTARI

6:00PM - 7:00PM AT THE MINGUS PARK AMPHITHEATER
AGES: EVERYONE

1

AUGUST

3

AUGUST

INTRODUCTION TO COMPUTERS

JOIN US FOR AN OVERVIEW OF USING A COMPUTER
INCLUDING SETTINGS, MICROSOFT BASICS, & USING
THE INTERNET

9:00AM - 10:00AM AT THE PUBLIC COMPUTERS
AGES: ADULT. REGISTRATION REQUIRED.

FRIENDS OF THE LIBRARY BOOK SALE

GET GREAT DEALS & SUPPORT YOUR LIBRARY

08/03 FROM 10:00AM* - 4:00PM & 08/04 FROM 12:00PM - 3:00PM
*9:00AM ADMITTANCE FOR FRIENDS OF THE LIBRARY MEMBERS

3/4

AUGUST



2024 SUMMER
READING PROGRAM
ENDS AUGUST 17

Don't forget to turn in
your bingo sheets and
reading logs in time to
be considered
for our
exciting
grand
prizes!



5
AUGUST

SPICE OF THE MONTH

EXPLORE THE WORLD FROM HOME WITH EXOTIC SPICES!

SPICE KITS AVAILABLE AT CIRCULATION DESK

CRAFT TAKEOUT

TEENS AND ADULTS ARE INVITED TO PICK UP A CRAFT KIT WITH COMPLETE INSTRUCTIONS AND MATERIALS

CRAFT KITS AVAILABLE AT CIRCULATION DESK

17
AUGUST

BABY STORYTIME

MEET OTHER CAREGIVERS AND LEARN SONGS, RHYMES, AND EARLY LITERACY TIPS!

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.
AGES: INFANT & PARENT OR CAREGIVER



6/13
AUGUST

17
AUGUST

FELTING FUN WITH LEBRIE RICH

JOIN FIBER ARTIST LEBRIE RICH TO MAKE YOUR VERY OWN NEEDLE FELTED CAT! ALL SUPPLIES PROVIDED.

1:00PM - 2:30PM IN THE MYRTLEWOOD ROOM
AGES: TEEN, ADULT, 14+ REGISTRATION REQUIRED.

6
AUGUST

LUNCH WITH BIRDS OF A FEATHER

ENJOY A PERFORMANCE WITH INDIE FAMILY SUPERDUO SUZI SHELTON & LITTLE MISS ANN. BRING A PICNIC LUNCH & GET READY TO DANCE!

12:00PM - 1:00PM AT THE MINGUS PARK AMPHITHEATER
AGES: KIDS, TODDLER, PRESCHOOL, EVERYONE

NATIVE INNOVATION EXHIBIT

A HANDS-ON EXHIBIT CURATED BY THE MUSEUM OF NATURAL AND CULTURAL HISTORY THAT EXPLORES THE CREATIVITY AND INGENUITY OF NATIVE PEOPLES

EXHIBIT WILL REMAIN IN THE KIDS & FAMILIES SECTION
AUGUST 20 THROUGH SEPTEMBER 13 | AGES: EVERYONE

20
AUGUST

BIRTHDAY CELEBRATION FOR SMOKEY THE BEAR
HELP US CELEBRATE SMOKEY THE BEAR'S 75TH BIRTHDAY AT THE COOS BAY BOY SCOUT CAMP. STORIES, CUPCAKES, AND FIRE PREVENTION TIPS WITH A SPECIAL STORYTIME!

6:30PM - 7:00PM AT MINGUS PARK BOY SCOUT CABIN
AGES: KIDS, INFANT, TODDLER, PRESCHOOL, EVERYONE

6
AUGUST

20
AUGUST

MINI EMBROIDERY KEYCHAINS

JOIN US TO CREATE MINIATURE EMBROIDERED KEY-CHAINS! ALL SUPPLIES PROVIDED.

3:00PM - 4:30PM IN THE MYRTLEWOOD ROOM
AGES: TEEN

7/14
AUGUST

STORYTIME IN THE LIBRARY

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM,
AGES: BABIES, TODDLERS, PRESCHOOL

PET ADOPTION

ADOPT A CANINE COMPANION OR FELINE FRIEND AT THIS EVENT IN PARTNERSHIP WITH THE COOS COUNTY ANIMAL SHELTER

10:00AM - 12:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE



22
AUGUST

NEW! MOVIE NIGHT AT THE LIBRARY
JOIN US EVERY WEEK FOR A FREE THEMED MOVIE NIGHT. AUGUST'S THEME: 1980s

2:30PM - 4:30PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE. FREE POPCORN & BEVERAGES PROVIDED.

EVERY
WED
IN AUG

22
AUGUST

COMMUNITY COOKING WITH THE CO-OP

STARRING SAM & ALEX BAUGH OF ADVANCED HEALTH THIS MONTH'S RECIPE: LION'S MANE CRAB CAKES

5:30PM - 6:30PM VIA ZOOM. AGES: TEENS, ADULTS, FAMILIES

8
AUGUST

COMMUNITY YOGA WITH INSTRUCTOR KELLI BOSAK

6:00PM - 7:00PM VIA ZOOM. ALL AGES WELCOME

MAKER LAB

HANG OUT, EXPERIMENT, AND LEARN SOMETHING NEW IN THIS ALL-AGES MEET-UP! LEARN MORE ON OUR WEBSITE.

11:00AM - 1:30PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE (KIDS 12 & UNDER MUST HAVE AN ADULT)

23
AUGUST

TEEN MURDER MYSTERY

HELP SOLVE A MYSTERY IN A SPECIAL DINNER THEATER EVENT FOR TEENS

6:00PM - 8:00PM IN THE MYRTLEWOOD ROOM
AGES: TEENS 12-18



9
AUGUST

23
AUGUST

GAME NIGHT

ENJOY FREE SNACKS AND GAMES FROM CBPL'S COLLECTION

6:00PM - 9:00PM IN THE MYRTLEWOOD ROOM. AGES: TEENS, ADULTS

10
AUGUST

SPLISH, SPLASH, SUMMER BASH!

CELEBRATE THE END OF SUMMER WITH A FREE POOL PARTY WITH PIZZA, BOOKS, SNACKS, & SWIMMING

2:00PM - 4:00PM AT THE MINGUS PARK POOL
AGES: CHILDREN UNDER 6 MUST BE ACCOMPANIED BY AN ADULT IN THE POOL & ADULTS MUST BE ACCOMPANIED BY A YOUNG PERSON IN THEIR LIFE UNDER AGE 18

TIDE OF THE TODDLERS
NATURALISTS FROM THE SOUTH SLOUGH ARE VISITING FOR A SPECIAL ANIMAL THEMED STORYTIME! NATURE CRAFT INCLUDED

10:30AM - 10:30AM IN THE MYRTLEWOOD ROOM
AGES: INFANT, TODDLER, FAMILY

24
AUGUST

TEEN & ADULT CRAFTERNOON

BRING A CRAFT PROJECT AND ENJOY SOCIALIZING WHILE YOU WORK! COLORING PAGES AVAILABLE.

11:00AM - 1:00PM IN THE MYRTLEWOOD ROOM
AGES: TEEN, ADULT

15
AUGUST

24
AUGUST

UNA NOCHE DE MUSICA

JOIN US FOR A NIGHT OF MUSIC WITH RITMO ALEGRE, FACE PAINTING, STORYTIME IN SPANISH, PHOTO BOOTH, AND LOTERIA GAMES!

2:00PM - 6:00PM AT THE MINGUS PARK AMPHITHEATER
AGES: EVERYONE. EN ESPAÑOL.

15
AUGUST

ASL PRACTICE PLACE
WITH INSTRUCTOR KANDY BERGQUIST
TOPIC: ANIMALS

12:00PM - 1:00PM VIA ZOOM. ALL AGES WELCOME



CLOSED FOR STAFF TRAINING

THE LIBRARY WILL RESUME NORMAL HOURS OF OPERATION AT 10:00AM ON FRIDAY, AUGUST 30

29
AUGUST

DROP-IN TECH LAB

JOIN DEDICATED LIBRARY STAFF AND TECH-SAVVY VOLUNTEERS FOR HELP WITH YOUR SMARTPHONE, TABLET, LAPTOP, OR PC!

1:00PM - 2:00PM IN THE MYRTLEWOOD ROOM. AGES: ADULT



16
AUGUST

30
AUGUST

MARY SHELLEY BIRTHDAY CELEBRATION

CELEBRATE MARY SHELLEY'S BIRTHDAY WITH A SHOWING OF FRANKENSTEIN (1931)

5:00PM - 8:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE. SNACKS AND DRINKS PROVIDED.



17
AUGUST

iSPANGLISH! CONVERSATIONAL PROGRAM
10:30AM - 11:30AM IN THE LIBRARY
AGES: TEEN, ADULT

LABOR DAY HOLIDAY WEEKEND

THE LIBRARY WILL RESUME NORMAL HOURS OF OPERATION AT 10:00AM ON TUESDAY, SEPTEMBER 3

31
AUGUST