

**COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING AGENDA**

**Wednesday May 17, 2023**

**5:15pm**

**meeting will be in the library with an online option  
(See library event calendar for meeting link)**

**Introductions**

- 1. Public Comments**
- 2. Minutes and Circulation Reports**
- 3. Treasurer's Reports**
- 4. Correspondence**
- 5. Librarian's Report**
- 6. Friends of the Library Report**
- 7. Foundation Report**
- 8. Old Business**
  - a. Budget**
- 9. New Business**
- 10. Announcements**
- 11. Adjourn**

COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES  
April 19, 2023

**Call to Order** – Chair Bob More called the meeting to order at 5:15 p.m.

**Board Members Present:** Gina Sutherland, Bob More, Rob Miles, Janice Langlinais, Peggy Christensen, Ida Jo Gates, Jenny DeLeon

**Others In Attendance:** Sami Pierson, Christina Coffman, Marie Benton, Crystal Barr

**Public Comment** –Barbara Taylor and Arthur Poole spoke in support of the freedom to read.

**Minutes and Circulation** – Minutes from the March 2023 meeting were reviewed. It was noted that Christina Coffman attended the last meeting. It was also noted that the third sentence under the librarian's report should read "Fridays are year around at Eastside from 9:00am – 9:30am and Empire 10:00am – 10:30am." There was also a correction under the circulation report when Peggy asked if there could be a graph showing the wireless internet connections – not graft. Janice moved to approve the minutes as corrected. Gina seconded the motion. The motion was unanimously approved.

The circulation report was reviewed. The new summary sheet was reviewed, and a few changes were suggested. Janice asked if it would be possible to get a unique gate count. Sami said that it wasn't possible, but she is working on a unique count of patrons who check out.

**Treasurer's Report** – The financials for March 2023 were reviewed. Bob questioned what the \$900.00 grant was for. Sami said that it was from the Coos County Cultural Coalition and will be used for an art camp for Teens in November-December. The Memorial report was reviewed. Bob asked what the status of the community fridge was. Sami reported that it has broken down and it is not cost effective to repair it. The library partner Beet Food Systems Consortium is looking into getting a replacement. Janice moved to approve the financial reports. Ida Jo seconded the motion. The motion was unanimously approved.

**Correspondence** – None

**Librarians Report** – The report was reviewed. There was a request at the last meeting to find out how many Coos Bay zip code card holders there were. Out of the 55,000-56,000 in the Coos/Curry County system, zip codes 97420 and Allegany 97407 make up 25% of those cardholders - which covers our service area. Our service area covers the Coos Bay School District boundaries. Bob asked when the next job fair was going to be. Sami said it is being planned for early summer.

**Friends of the Library Report** – The April sale made \$903.10. The Book Store made \$745.00. The next sale is on May 6<sup>th</sup> & 7<sup>th</sup>. The quarterly donation of \$3,500.00 was given to the library.

**Library Foundation Report** – The Annual Spelling Bee Fundraiser was very well attended. Approximately \$4,000.00 was brought in. It was noted that advertising was very good. Sami will send out the final budget figures. The final budget will be voted on at the May 2023 meeting. The budget hearings will be on May 4, 2023.

**Old Business –**

**2023/24 Budget** – Sami will send out the final budget figures. The budget hearings will be on May 4, 2023. The final budget will be voted on at the May 2023 Library Board meeting.

Funding for the Community Engagement Specialist was discussed, with Sami reporting that permanent funding has not come through yet. Sami did have the finance department transfer money into the contractual line item for Coos Bay Library's portion of the cost.

**New Business –**

**Announcements** – Rob will be moving out of the area, Bob and the rest of the board thanked him for his service to the library. Washed Ashore has installed an exhibit in the children's department. There is art on display in the teen department from the acrylics class that was held recently. April 29<sup>th</sup> the library will host the El Dia de los Niños Celebration and be attending Family Fun Day at the Park. The library will also be present at the July 4<sup>th</sup> in the Park Celebration.

Ida Jo said she has a Facebook page called "Ida Jo at the Library". She posts things relevant to the new building effort and urged others to do the same.

Adjournment – R. More adjourned the meeting at 5:54 p.m.  
Next Meeting: May 17, 2023 – 5:15 p.m.

Respectfully submitted,  
Crystal Barr

# APRIL 2023



## MONTHLY SUMMARY

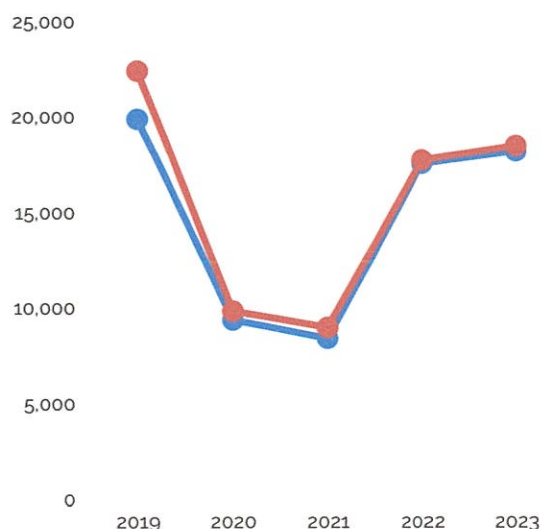
### Totals

New Cards Issued	136
Number of Programs	53
Program Attendance	903
Digital Downloads (hoopla)	644
Wireless Internet Connections	9352
Reference Questions	485
Children's Reference Questions	52

	2023	2022	2021
Gate Count	6,240	4,947	1,710
Ave. Daily Circ.	740	683	346
Library Visits	7,644	5,119	1,722
Days Open	25	26	26

## INVENTORY

Classification	Acquired	Discards
Adult Books	200	20
Adult Audiobooks	41	2
Adult Video	67	42
Adult Music	0	0
Video Games	1	0
Board Games	0	1
Young Adult Books	60	0
Young Adult Audio	0	0
Children's Books	182	4
Children's Audiobooks	0	0
Children's Video	0	0
Children's Music CDs	0	2
<b>Total</b>	<b>551</b>	<b>71</b>



## CIRCULATION SUMMARY

Total Items Checked Out at  
Coos Bay (18,212)

Total Coos Bay Items Checked  
Out Anywhere (18,497)

\*2023 total reflects data up to current month (April 2023)

City of Coos Bay  
Combined Cash Investment  
April 30, 2023

Combined Cash Accounts

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cash Allocation Reconciliation

7 Allocation to LIBRARY FUND	1,576,629.75
Total Allocations to Other Funds	1,576,629.75
Zero Proof if Allocations Balance	1,576,629.75

City of Coos Bay  
Balance Sheet  
April 30, 2023

LIBRARY FUND

ASSETS			
07-000-100-1001	Cash - Combined Fund	1,576,629.75	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	12,852.84	
Total Assets			1,589,682.59
LIABILITIES AND EQUITY			
FUND EQUITY			
Unappropriated Fund Balance:			
07-000-200-2500	Fund Balance	1,412,083.31	
	Revenue over Expenditures - YTD	177,599.28	
Balance - Current Date		1,589,682.59	
Total Fund Equity			1,589,682.59
Total Liabilities and Equity			1,589,682.59

City of Coos Bay  
Revenues with Comparison to Budget  
For the 10 Months Ending April 30, 2023

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100 Carryover - Regular	00	00	1,212,000 00	1,212,000.00	.0
07-000-300-0200 Carryover - Memorial/Board	00	00	200,000.00	200,000.00	.0
Total Carryover	00	00	1,412,000.00	1,412,000.00	0
<u>Revenue From Other Agencies</u>					
07-000-340-0300 State Library Grant	00	2,252.00	1,500.00	( 752.00)	150.1
07-000-340-0301 Grants	00	29,250.00	29,250.00	.00	100.0
07-000-340-0303 Federal Grants	00	.00	1,000.00	1,000.00	.0
07-000-340-0900 Library Tax Base	78,347.69	1,322,956.55	1,220,000.00	( 102,956.55)	108.4
Total Revenue From Other Agencies	78,347.69	1,354,458.55	1,251,750.00	( 102,708.55)	108.2
<u>Use Of Money &amp; Property</u>					
07-000-350-0100 Investment Interest Income	4,863.88	47,522.21	5,000.00	( 42,522.21)	950.4
Total Use Of Money & Property	4,863.88	47,522.21	5,000.00	( 42,522.21)	950.4
<u>Current Services</u>					
07-000-360-0100 Copies	301.10	3,313.99	6,000.00	2,686.01	55.2
07-000-360-1800 Library Fees	333.91	2,400.05	2,000.00	( 400.05)	120.0
Total Current Services	635.01	5,714.04	8,000.00	2,285.96	71.4
<u>Other Revenue</u>					
07-000-380-0100 Miscellaneous	.00	10,557.78	100.00	( 10,457.78)	10557.
07-000-380-0200 Cash Over/short	.00	.66	.00	( .66)	0
07-000-380-0300 ESO Administration/Rent	2,174.79	21,747.90	26,000.00	4,252.10	83.7
07-000-380-0400 Reimbursements	.00	319.02	500.00	180.98	63.8
07-000-380-0900 Gifts, Donations & Memorials	4,237.42	29,909.14	10,000.00	( 19,909.14)	299.1
Total Other Revenue	6,412.21	62,534.50	36,600.00	( 25,934.50)	170.9
Total Fund Revenue	90,258.79	1,470,229.30	2,713,350.00	1,243,120.70	54.2

City of Coos Bay  
Expenditures with Comparison to Budget  
For the 10 Months Ending April 30, 2023

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Expenditures					
Personnel Services					
07-510-510-1001 Salaries	60,473.80	592,079.10	878,730.00	286,650.90	67.4
07-510-510-1003 PERS Retirement	15,000.24	143,093.72	212,896.00	69,802.28	67.2
07-510-510-1004 Employer Payroll Taxes	4,757.53	45,213.17	71,238.00	26,024.83	63.5
07-510-510-1005 Employee Insurance	10,906.50	138,174.18	215,867.00	77,692.82	64.0
07-510-510-1006 Unemployment	.00	.00	3,850.00	3,850.00	.0
07-510-510-1007 Workers Compensation Insurance	81.19	786.14	836.00	49.86	94.0
07-510-510-1008 Volunteer Workers Compensation	.00	.00	59.00	59.00	.0
Total Personnel Services	91,219.26	919,346.31	1,383,476.00	464,129.69	66.5
Materials & Services					
07-510-520-2005 Training,Meetings,Travel,Dues	1,577.00	7,470.83	7,000.00	( 470.83)	106.7
07-510-520-2101 Utilities	2,933.38	20,096.44	37,000.00	16,903.56	54.3
07-510-520-2102 Telephone	1,325.07	13,574.23	20,000.00	6,425.77	67.9
07-510-520-2105 Advertising	1,373.00	5,461.17	20,000.00	14,538.83	27.3
07-510-520-2108 Contractual	3,168.14	61,931.53	110,000.00	48,068.47	56.3
07-510-520-2120 Insurance	.00	8,077.31	12,000.00	3,922.69	67.3
07-510-520-2122 Duplicating>Data Processing	1,718.96	8,033.73	8,000.00	( 33.73)	100.4
07-510-520-2123 Printing	.00	.00	3,000.00	3,000.00	.0
07-510-520-2205 Office Supplies	413.64	3,226.34	7,000.00	3,773.66	46.1
07-510-520-2206 Postage	.00	1,869.12	10,000.00	8,130.88	18.7
07-510-520-2225 Janitorial Supplies	229.32	1,772.04	3,500.00	1,727.96	50.6
07-510-520-2231 Small Equipment	200.75	23,141.37	38,000.00	14,858.63	60.9
07-510-520-2234 Grants	.00	33,165.70	12,400.00	( 20,765.70)	267.5
07-510-520-2235 Library Supplies	43.78	5,570.80	14,000.00	8,429.20	39.8
07-510-520-2236 Library Books & Records	6,070.21	78,301.41	120,000.00	41,698.59	65.3
07-510-520-2237 Periodicals	.00	8,608.06	10,000.00	1,391.94	86.1
07-510-520-2239 State Aid to Children - Books	335.86	2,201.36	2,500.00	298.64	88.1
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	1,471.34	7,000.94	40,850.00	33,849.06	17.1
07-510-520-2302 Office Equipment Rental	381.45	3,672.13	20,000.00	16,327.87	18.4
07-510-520-2303 Equipment Repairs/Replacement	.00	1,190.42	5,000.00	3,809.58	23.8
07-510-520-2304 Equipment Maintenance Contract	37.95	8,155.29	15,000.00	6,844.71	54.4
07-510-520-2305 Vehicle Maintenance/Fuel	216.91	489.68	7,000.00	6,510.32	7.0
07-510-520-2309 Building & Grounds Maintenance	4,298.84	40,454.80	50,000.00	9,545.20	80.9
07-510-520-2310 Furniture (restricted)	.00	.00	200,000.00	200,000.00	.0
07-510-520-2406 Reimbursable	.00	27.94	200.00	172.06	14.0
07-510-520-2424 Library Board	.00	.00	1,500.00	1,500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	3,863.37	25,725.50	1,000.00	( 24,725.50)	2572.6
Total Materials & Services	29,658.97	369,218.14	824,950.00	455,731.86	44.8
Capital Outlay					
07-510-530-3008 Vehicles	.00	4.49	60,000.00	59,995.51	.0
Total Capital Outlay	.00	4.49	60,000.00	59,995.51	.0



City of Coos Bay  
Expenditures with Comparison to Budget  
For the 10 Months Ending April 30, 2023

		LIBRARY FUND				
		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Debt Service						
07-510-540-1000	Lease Principal	540.41	4,061.08	25,000.00	20,938.92	16.2
07-510-540-1100	Lease Interest	.00	.00	5,000.00	5,000.00	.0
Total Debt Service		540.41	4,061.08	30,000.00	25,938.92	13.5
Other Financing Uses						
07-510-560-6001	Contingency	.00	.00	164,924.00	164,924.00	.0
07-510-560-6002	Unappropriated Ending Fund Bal	.00	.00	250,000.00	250,000.00	.0
Total Other Financing Uses		.00	.00	414,924.00	414,924.00	.0
Total Expenditures		121,418.64	1,292,630.02	2,713,350.00	1,420,719.98	47.6
Total Fund Expenditures		121,418.64	1,292,630.02	2,713,350.00	1,420,719.98	47.6
Net Revenue Over Expenditures		( 31,159.85)	177,599.28	.00	( 177,599.28)	.0

Report Criteria:  
Actual Amounts  
All Accounts  
Summarize Payroll Detail  
Print Period Totals  
Print Grand Totals  
Include Funds: 07  
Page and Total by Fund  
Include Placeholders: None  
Include Balance Sheets: None  
Include Accounts: None  
Include Income Filters: None  
Include Sources: None  
Include Revenues: None  
All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries							
			03/31/2023 (03/23) Balance	07-510-510-1001			531,605.30
04/20/2023	PC	5	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		3,800.00		
04/20/2023	PC	82	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		60,473.80		
04/20/2023	PC	83	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD			3,800.00-	
			04/30/2023 (04/23) Period Totals and Balance		64,273.80 *	3,800.00- *	592,079.10
YTD Encumbrance .00 YTD Actual 592,079.10 Total 592,079.10 YTD Budget 878,730.00 Unexpended 286,650.90							
Overtime							
			03/31/2023 (03/23) Balance	07-510-510-1002			.00
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00							
PERS Retirement							
			03/31/2023 (03/23) Balance	07-510-510-1003			128,093.48
04/20/2023	PB	98	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		15,000.24		
			04/30/2023 (04/23) Period Totals and Balance		15,000.24 *	.00 *	143,093.72
YTD Encumbrance .00 YTD Actual 143,093.72 Total 143,093.72 YTD Budget 212,896.00 Unexpended 69,802.28							
Employer Payroll Taxes							
			03/31/2023 (03/23) Balance	07-510-510-1004			40,455.64
04/20/2023	PB	4	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		305.90		
04/20/2023	PB	96	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		4,757.53		
04/20/2023	PB	97	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD			305.90-	
			04/30/2023 (04/23) Period Totals and Balance		5,063.43 *	305.90- *	45,213.17
YTD Encumbrance .00 YTD Actual 45,213.17 Total 45,213.17 YTD Budget 71,238.00 Unexpended 26,024.83							
Employee Insurance							
			03/31/2023 (03/23) Balance	07-510-510-1005			127,267.68
04/20/2023	PB	95	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		10,906.50		
04/20/2023	PC	108	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD		31.12		
04/20/2023	PC	109	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD			31.12-	
			04/30/2023 (04/23) Period Totals and Balance		10,937.62 *	31.12- *	138,174.18
YTD Encumbrance .00 YTD Actual 138,174.18 Total 138,174.18 YTD Budget 215,867.00 Unexpended 77,692.82							
Unemployment							
			03/31/2023 (03/23) Balance	07-510-510-1006			.00
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 3,850.00 Unexpended 3,850.00							
Workers Compensation Insurance							
			03/31/2023 (03/23) Balance	07-510-510-1007			704.95

City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 2		
		Period: 04/23 - 04/23					May 09, 2023 11:16AM		
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance	
04/30/2023	JE	29	Adjust W/C Insurance for Vacation Hours 03/23 Pay				4.11-		
04/30/2023	JE	65	Adjust W/C Insurance for Vacation Hours 04/23 Pay				4.68-		
04/20/2023	PB	94	PAYROLL TRANS FOR 4/20/2023 PAY PERIOD			89.98			
04/30/2023 (04/23) Period Totals and Balance						89.98 *	8.79- *	786.14	
YTD Encumbrance	.00	YTD Actual	786.14	Total	786.14	YTD Budget	836.00	Unexpended	49.86
Volunteer Workers Compensation			03/31/2023 (03/23) Balance		07-510-510-1008				.00
04/30/2023 (04/23) Period Totals and Balance						.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	59.00	Unexpended	59.00
Accrued Vacation Liability			03/31/2023 (03/23) Balance		07-510-510-1009				.00
04/30/2023 (04/23) Period Totals and Balance						.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Meetings And Travel			03/31/2023 (03/23) Balance		07-510-520-2001				.00
04/30/2023 (04/23) Period Totals and Balance						.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Memberships, dues, publications			03/31/2023 (03/23) Balance		07-510-520-2003				.00
04/30/2023 (04/23) Period Totals and Balance						.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Training, Meetings, Travel, Dues			03/31/2023 (03/23) Balance		07-510-520-2005				5,893.83
03/29/2023	AP	255	United Way of Southwestern OR			75.00			
03/29/2023	AP	256	United Way of Southwestern OR			75.00			
03/29/2023	AP	257	United Way of Southwestern OR			75.00			
03/07/2023	JE	36	OREGON LIBRARY ASSOCIATION, Pierson, OLA			44.00			
03/15/2023	JE	45	OREGON LIBRARY ASSOCIATION, J.Whitty, Regis			519.00			
03/15/2023	JE	45	OREGON LIBRARY ASSOCIATION, B Buxton, Regi			464.00			
03/15/2023	JE	45	OREGON LIBRARY ASSOCIATION, J.Knight, Regi			325.00			
04/30/2023 (04/23) Period Totals and Balance						1,577.00 *	.00 *	7,470.83	
YTD Encumbrance	.00	YTD Actual	7,470.83	Total	7,470.83	YTD Budget	7,000.00	Unexpended	(470.83)
Utilities			03/31/2023 (03/23) Balance		07-510-520-2101				17,163.06
04/06/2023	CD13	1	PACIFIC POWER 12447751-0018 LIBRARY			2,704.04			
03/28/2023	JE	37	CB NB WATER BOARD, Water			229.34			
04/30/2023 (04/23) Period Totals and Balance						2,933.38 *	.00 *	20,096.44	
YTD Encumbrance	.00	YTD Actual	20,096.44	Total	20,096.44	YTD Budget	37,000.00	Unexpended	16,903.56
Telephone			03/31/2023 (03/23) Balance		07-510-520-2102				12,249.16
03/12/2023	AP	276	USCC Services LLC			259.90			
03/05/2023	JE	18	8x8, Service/Long Distance			143.01			
03/22/2023	JE	18	VERIZON, 576174385-00001 Library			188.48			
03/06/2023	JE	37	BROADVOICE, Internet			733.68			
04/30/2023 (04/23) Period Totals and Balance						1,325.07 *	.00 *	13,574.23	
YTD Encumbrance	.00	YTD Actual	13,574.23	Total	13,574.23	YTD Budget	20,000.00	Unexpended	6,425.77
Advertising			03/31/2023 (03/23) Balance		07-510-520-2105				4,088.17
03/31/2023	AP	261	Sindair Television Media Inc			455.00			

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City of Coos Bay				Detail Ledger - Month End Report for Library			Page: 3	
				Period: 04/23 - 04/23			May 09, 2023 11:16AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
03/01/2023	JE	45	EPUERTO, Promotional Ads		287.50			
03/02/2023	JE	45	EPUERTO, Promotional Ads		287.50			
03/13/2023	JE	45	STICKERAPP, Stickers		343.00			
04/30/2023 (04/23) Period Totals and Balance					1,373.00 *	.00 *	5,461.17	
YTD Encumbrance	.00	YTD Actual	5,461.17 Total	5,461.17 YTD Budget	20,000.00 Unexpended	14,538.83		
Contractual				03/31/2023 (03/23) Balance	07-510-520-2108		58,763.39	
03/01/2023	AP	273	C-N-B Security Inc		638.00			
04/05/2023	AP	376	Sprague Pest Solutions		176.55			
04/19/2023	AP	595	Cardinal Services Inc.		152.32			
04/19/2023	AP	596	Cardinal Services Inc.		130.56			
04/04/2023	AP	649	C-N-B Security Inc		1,012.00			
04/10/2023	AP	650	C-N-B Security Inc		1,012.00			
04/05/2023	CD14	3	03/31/23 Xpress Bill Pay Support Fees/Forms Inv#		46.71			
04/30/2023 (04/23) Period Totals and Balance					3,168.14 *	.00 *	61,931.53	
YTD Encumbrance	.00	YTD Actual	61,931.53 Total	61,931.53 YTD Budget	110,000.00 Unexpended	48,068.47		
Special Counsel				03/31/2023 (03/23) Balance	07-510-520-2114		.00	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Insurance				03/31/2023 (03/23) Balance	07-510-520-2120		8,077.31	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	8,077.31	
YTD Encumbrance	.00	YTD Actual	8,077.31 Total	8,077.31 YTD Budget	12,000.00 Unexpended	3,922.69		
Duplicating/Data Processing				03/31/2023 (03/23) Balance	07-510-520-2122		6,314.77	
03/24/2023	AP	280	ODP Business Solutions LLC		12.30			
03/22/2023	AP	281	ODP Business Solutions LLC		287.08			
03/23/2023	AP	282	ODP Business Solutions LLC		121.85			
03/22/2023	AP	283	ODP Business Solutions LLC		247.78			
03/30/2023	AP	285	ODP Business Solutions LLC		100.64			
04/01/2023	AP	589	Xerox Corporation		136.71			
04/10/2023	AP	591	Xerox Corporation		14.49			
04/06/2023	AP	657	ODP Business Solutions LLC		601.88			
04/07/2023	AP	658	ODP Business Solutions LLC		130.24			
03/30/2023	JE	46	AMAZON, Printer Ink		65.99			
04/30/2023 (04/23) Period Totals and Balance					1,718.96 *	.00 *	8,033.73	
YTD Encumbrance	.00	YTD Actual	8,033.73 Total	8,033.73 YTD Budget	8,000.00 Unexpended	(33.73)		
Printing				03/31/2023 (03/23) Balance	07-510-520-2123		.00	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	3,000.00 Unexpended	3,000.00		
Program & Display				03/31/2023 (03/23) Balance	07-510-520-2128		.00	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Office Supplies				03/31/2023 (03/23) Balance	07-510-520-2205		2,812.70	
03/23/2023	AP	279	ODP Business Solutions LLC		99.99			
03/30/2023	AP	284	ODP Business Solutions LLC		12.70			

City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 4	
		Period: 04/23 - 04/23					May 09, 2023 11:16AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
02/28/2023	JE	45	FRED MEYER, Batteries		28.97			
03/29/2023	JE	45	GREENDISK INC, Technotrash Cans		174.95			
03/03/2023	JE	46	AMAZON, 3D Printer Filament		60.98			
03/10/2023	JE	46	AMAZON, Note Pads		20.66			
03/10/2023	JE	46	AMAZON, Key Tags		7.89			
03/11/2023	JE	46	AMAZON, White Board Erasers		7.50			
			04/30/2023 (04/23) Period Totals and Balance		413.64 *	.00 *	3,226.34	
YTD Encumbrance	.00	YTD Actual	3,226.34 Total	3,226.34 YTD Budget	7,000.00 Unexpended	3,773.66		
Postage			03/31/2023 (03/23) Balance	07-510-520-2206			1,869.12	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	1,869.12	
YTD Encumbrance	.00	YTD Actual	1,869.12 Total	1,869.12 YTD Budget	10,000.00 Unexpended	8,130.88		
Miscellaneous			03/31/2023 (03/23) Balance	07-510-520-2208			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Data Processing Supplies			03/31/2023 (03/23) Balance	07-510-520-2224			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Janitorial Supplies			03/31/2023 (03/23) Balance	07-510-520-2225			1,542.72	
04/14/2023	AP	491	Bay Area Enterprises Inc.		181.20			
03/25/2023	JE	46	AMAZON, Tissues		48.12			
			04/30/2023 (04/23) Period Totals and Balance		229.32 *	.00 *	1,772.04	
YTD Encumbrance	.00	YTD Actual	1,772.04 Total	1,772.04 YTD Budget	3,500.00 Unexpended	1,727.96		
Small Equipment			03/31/2023 (03/23) Balance	07-510-520-2231			22,940.62	
04/04/2023	AP	231	SC&AGE Inc.		22.00			
03/07/2023	JE	46	AMAZON, Audio Connections		8.76			
03/29/2023	JE	46	AMAZON, Printer		169.99			
			04/30/2023 (04/23) Period Totals and Balance		200.75 *	.00 *	23,141.37	
YTD Encumbrance	.00	YTD Actual	23,141.37 Total	23,141.37 YTD Budget	38,000.00 Unexpended	14,858.63		
Grants			03/31/2023 (03/23) Balance	07-510-520-2234			33,165.70	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	33,165.70	
YTD Encumbrance	.00	YTD Actual	33,165.70 Total	33,165.70 YTD Budget	12,400.00 Unexpended	(20,765.70)		
Library Supplies			03/31/2023 (03/23) Balance	07-510-520-2235			5,527.02	
03/01/2023	JE	46	AMAZON, Storage Container		22.79			
03/08/2023	JE	46	AMAZON, Board Game Supplies		20.99			
			04/30/2023 (04/23) Period Totals and Balance		43.78 *	.00 *	5,570.80	
YTD Encumbrance	.00	YTD Actual	5,570.80 Total	5,570.80 YTD Budget	14,000.00 Unexpended	8,429.20		
Library Books & Records			03/31/2023 (03/23) Balance	07-510-520-2236			72,231.20	
02/15/2023	AP	213	Blackstone Publishing		41.60			
03/15/2023	AP	219	Ingram		508.72			
03/20/2023	AP	220	Ingram		149.32			
03/21/2023	AP	221	Ingram		131.02			

City of Coos Bay		Detail Ledger - Month End Report for Library					Page 5	
		Period: 04/23 - 04/23					May 09, 2023 11:16AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
03/21/2023	AP	222	Ingram		324.47			
03/22/2023	AP	223	Ingram		386.21			
03/22/2023	AP	224	Ingram		43.34			
03/26/2023	AP	225	Ingram		213.82			
03/30/2023	AP	226	Ingram		124.22			
03/31/2023	AP	243	Midwest Tape		1,503.98			
04/18/2023	AP	576	Blackstone Publishing		41.60			
04/01/2023	AP	577	Center Point Large Print		143.22			
03/31/2023	AP	579	Ingram		969.54			
04/03/2023	AP	580	Ingram		118.15			
04/04/2023	AP	581	Ingram		271.37			
03/29/2023	AP	597	Midwest Tape		117.19			
04/05/2023	AP	598	Midwest Tape		216.90			
04/07/2023	AP	599	Midwest Tape		26.24			
04/12/2023	AP	600	Midwest Tape		25.48			
04/12/2023	AP	601	Midwest Tape		24.99			
03/06/2023	JE	37	NETFLIX.COM, Streaming Player Programming		15.49			
03/20/2023	JE	38	BAKER TAYLOR, Adult Books		112.10			
03/20/2023	JE	38	BAKER TAYLOR, Adult Books		48.25			
03/20/2023	JE	38	BAKER TAYLOR, Adult Books		32.18			
03/10/2023	JE	46	AMAZON, Adult Dvds		7.99			
03/11/2023	JE	46	AMAZON, Adult Dvds		248.38			
03/13/2023	JE	46	AMAZON, Adult Dvds		125.97			
03/16/2023	JE	46	AMAZON, Adult Dvds		17.96			
03/19/2023	JE	46	AMAZON, Adult Dvds		32.58			
03/20/2023	JE	46	AMAZON, Adult Dvds		47.93			
04/30/2023 (04/23) Period Totals and Balance					6,070.21 *	.00 *	78,301.41	
YTD Encumbrance	.00	YTD Actual	78,301.41 Total	78,301.41 YTD Budget	120,000.00 Unexpended	41,698.59		
Periodicals			03/31/2023 (03/23) Balance	07-510-520-2237			8,608.06	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	8,608.06	
YTD Encumbrance	.00	YTD Actual	8,608.06 Total	8,608.06 YTD Budget	10,000.00 Unexpended	1,391.94		
Microfilm			03/31/2023 (03/23) Balance	07-510-520-2238			.00	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
State Aid to Children - Books			03/31/2023 (03/23) Balance	07-510-520-2239			1,865.50	
03/26/2023	AP	413	Zoobean Inc		186.46			
03/29/2023	JE	45	FIRST BOOK, Books, Ready to Read		149.40			
04/30/2023 (04/23) Period Totals and Balance					335.86 *	.00 *	2,201.36	
YTD Encumbrance	.00	YTD Actual	2,201.36 Total	2,201.36 YTD Budget	2,500.00 Unexpended	298.64		
Library Books/Records (Restr)			03/31/2023 (03/23) Balance	07-510-520-2240			.00	
04/30/2023 (04/23) Period Totals and Balance					.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	50,000.00 Unexpended	50,000.00		
Programming			03/31/2023 (03/23) Balance	07-510-520-2241			5,529.60	
03/22/2023	AP	415	Cassells, Annis Lucille		150.00			
03/02/2023	JE	45	SAFEWAY, Supplies, Read Across America		286.43			
03/10/2023	JE	45	SAFEWAY, Supplies, Adult Programs, Book Brunch		43.53			
03/17/2023	JE	45	FRED MEYER, Program Supplies, Peeps Diorama		111.15			

City of Coos Bay		Detail Ledger - Month End Report for Library					Page 6	
		Period 04/23 - 04/23					May 09, 2023 11:16AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
03/17/2023	JE	45	APPLE COM, Icloud Storage		.99			
03/17/2023	JE	45	SAFEWAY, Program Supplies, Peeps Diorama		46.65			
03/22/2023	JE	45	BUZZSPROUT, Podcast Hosting		12.00			
03/25/2023	JE	45	FIRST BOOK, Books, Outreach		203.47			
03/28/2023	JE	45	EPUERIO, Promotional Ads		287.50			
03/09/2023	JE	46	AMAZON, Supplies, Adult Program, Book Boxes		8.48			
03/11/2023	JE	46	AMAZON, Supplies, Adult Program, Craft Takeout		67.94			
03/17/2023	JE	46	AMAZON, Supplies, Adult Program, Book Boxes		79.80			
03/17/2023	JE	46	AMAZON, Adult Programs-Book Boxes		62.52			
03/17/2023	JE	46	AMAZON, Adult Programs-Movie Night		26.97			
03/18/2023	JE	46	AMAZON, Adult Programs-Book Boxes		41.94			
03/18/2023	JE	46	AMAZON, Adult Programs-Movie Night		41.97			
04/30/2023 (04/23) Period Totals and Balance					1,471.34 *	00 *	7,000.94	
YTD Encumbrance	.00	YTD Actual	7,000.94 Total	7,000.94 YTD Budget	40,850.00 Unexpended	33,849.06		
Office Equipment Rental			03/31/2023 (03/23) Balance		07-510-520-2302		3,290.68	
04/01/2023	AP	590	Xerox Corporation		121.85			
04/10/2023	AP	592	Xerox Corporation		119.90			
03/26/2023	JE	37	PITNEY BOWES LEASING, Postage Meter Rent		139.70			
04/30/2023 (04/23) Period Totals and Balance					381.45 *	00 *	3,672.13	
YTD Encumbrance	.00	YTD Actual	3,672.13 Total	3,672.13 YTD Budget	20,000.00 Unexpended	16,327.87		
Equipment Repairs/Replacement			03/31/2023 (03/23) Balance		07-510-520-2303		1,190.42	
04/30/2023 (04/23) Period Totals and Balance					00 *	00 *	1,190.42	
YTD Encumbrance	.00	YTD Actual	1,190.42 Total	1,190.42 YTD Budget	5,000.00 Unexpended	3,809.58		
Equipment Maintenance Contract			03/31/2023 (03/23) Balance		07-510-520-2304		8,117.34	
04/01/2023	AP	259	Advantage Security LLC		37.95			
04/30/2023 (04/23) Period Totals and Balance					37.95 *	00 *	8,155.29	
YTD Encumbrance	.00	YTD Actual	8,155.29 Total	8,155.29 YTD Budget	15,000.00 Unexpended	6,844.71		
Vehicle Maintenance/Fuel			03/31/2023 (03/23) Balance		07-510-520-2305		272.77	
04/03/2023	AP	212	Art Signs		170.00			
03/31/2023	AP	370	CECO Inc		46.91			
04/30/2023 (04/23) Period Totals and Balance					216.91 *	00 *	489.68	
YTD Encumbrance	.00	YTD Actual	489.68 Total	489.68 YTD Budget	7,000.00 Unexpended	6,510.32		
Furniture			03/31/2023 (03/23) Balance		07-510-520-2306		00	
04/30/2023 (04/23) Period Totals and Balance					00 *	00 *	00	
YTD Encumbrance	.00	YTD Actual	00 Total	00 YTD Budget	00 Unexpended	00		
Building & Grounds Maintenance			03/31/2023 (03/23) Balance		07-510-520-2309		36,155.96	
04/04/2023	AP	240	Aramark Uniform & Career Apparel		32.00			
04/14/2023	AP	490	Bay Area Enterprises Inc.		4,053.35			
02/07/2023	AP	593	Aramark Uniform & Career Apparel		32.00			
04/18/2023	AP	594	Aramark Uniform & Career Apparel		32.00			
03/31/2023	AP	647	Access Information Protected		97.50			
03/22/2023	JE	46	AMAZON, Window Film		51.99			
04/30/2023 (04/23) Period Totals and Balance					4,298.84 *	00 *	40,454.80	
YTD Encumbrance	.00	YTD Actual	40,454.80 Total	40,454.80 YTD Budget	50,000.00 Unexpended	9,545.20		

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City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 7	
		Period: 04/23 - 04/23					May 09, 2023 11:16AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
Furniture (restricted)			03/31/2023 (03/23) Balance	07-510-520-2310			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	200,000.00 Unexpended	200,000.00		
Reimbursable			03/31/2023 (03/23) Balance	07-510-520-2406			27.94	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	27.94	
YTD Encumbrance	.00	YTD Actual	27.94 Total	27.94 YTD Budget	200.00 Unexpended	172.06		
Library Board			03/31/2023 (03/23) Balance	07-510-520-2424			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,500.00 Unexpended	1,500.00		
Gifts, Donations & Memorials			03/31/2023 (03/23) Balance	07-510-520-2450			21,862.13	
03/07/2023	AP	204	Garcia, Gerardo Calderon		600.00			
03/30/2023	AP	227	Ingram		202.98			
03/22/2023	AP	245	ORCCA		31.20			
03/30/2023	AP	246	ORCCA		23.76			
03/30/2023	AP	247	ORCCA		22.32			
04/05/2023	AP	602	ORCCA		9.36			
03/20/2023	JE	36	SIMON & SCHUSTER, Books, Rotary		2,549.95			
03/03/2023	JE	45	CHEFSTORE, Supplies, Community Fridge		57.49			
03/11/2023	JE	45	CHEFSTORE, Produce, Community Fridge		63.69			
03/17/2023	JE	45	DOMINO'S, Supplies, Teen After Hours		63.76			
03/17/2023	JE	45	FIRST BOOK, Books, Rotary		176.90			
03/19/2023	JE	45	APPLE COM, Music, YP Programs		10.99			
03/22/2023	JE	46	AMAZON, Supplies, Teen Programs		37.98			
03/22/2023	JE	46	AMAZON, Supplies, Teen Programs		12.99			
			04/30/2023 (04/23) Period Totals and Balance		3,863.37 *	.00 *	25,725.50	
YTD Encumbrance	.00	YTD Actual	25,725.50 Total	25,725.50 YTD Budget	1,000.00 Unexpended	(24,725.50)		
Bad Debt Expense			03/31/2023 (03/23) Balance	07-510-520-2500			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Computer Hardware & Software			03/31/2023 (03/23) Balance	07-510-530-3001			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Vehicles			03/31/2023 (03/23) Balance	07-510-530-3008			4.49	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	4.49	
YTD Encumbrance	.00	YTD Actual	4.49 Total	4.49 YTD Budget	60,000.00 Unexpended	59,995.51		
Audio Visual Equipment			03/31/2023 (03/23) Balance	07-510-530-3022			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
Library Equipment			03/31/2023 (03/23) Balance	07-510-530-3023			.00	
			04/30/2023 (04/23) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		

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City of Coos Bay		Detail Ledger - Month End Report for Library				Page: 8	
		Period: 04/23 - 04/23				May 09, 2023 11:16AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Building Project		03/31/2023 (03/23) Balance		07-510-530-3118			00
		04/30/2023 (04/23) Period Totals and Balance			00 *	00 *	00
YTD Encumbrance	00	YTD Actual	00 Total	00 YTD Budget	00 Unexpended		
Lease Principal		03/31/2023 (03/23) Balance		07-510-540-1000			3,520 67
04/20/2023	CD13	5	Enterprise Payment 583157A Inv#FBN4720831		540 41		
		04/30/2023 (04/23) Period Totals and Balance			540 41 *	00 *	4,061 08
YTD Encumbrance	00	YTD Actual	4,061.08 Total	4,061.08 YTD Budget	25,000.00 Unexpended	20,938.92	
Lease Interest		03/31/2023 (03/23) Balance		07-510-540-1100			00
		04/30/2023 (04/23) Period Totals and Balance			00 *	00 *	00
YTD Encumbrance	00	YTD Actual	00 Total	00 YTD Budget	5,000.00 Unexpended	5,000.00	
Non-Lease Component		03/31/2023 (03/23) Balance		07-510-540-1200			00
		04/30/2023 (04/23) Period Totals and Balance			00 *	00 *	00
YTD Encumbrance	00	YTD Actual	00 Total	00 YTD Budget	00 Unexpended	00	
Contingency		03/31/2023 (03/23) Balance		07-510-560-6001			00
		04/30/2023 (04/23) Period Totals and Balance			00 *	00 *	00
YTD Encumbrance	00	YTD Actual	00 Total	00 YTD Budget	164,924.00 Unexpended	164,924.00	
Unappropriated Ending Fund Bal		03/31/2023 (03/23) Balance		07-510-560-6002			00
		04/30/2023 (04/23) Period Totals and Balance			00 *	00 *	00
YTD Encumbrance	00	YTD Actual	00 Total	00 YTD Budget	250,000.00 Unexpended	250,000.00	
Contingency - Library Board		03/31/2023 (03/23) Balance		07-510-560-6003			00
		04/30/2023 (04/23) Period Totals and Balance			00 *	00 *	00
YTD Encumbrance	00	YTD Actual	00 Total	00 YTD Budget	00 Unexpended	00	
Number of Transactions: 137 Number of Accounts: 57					Debit	Credit	Proof
Total LIBRARY FUND:					125,564.45	4,145.81-	121,418.64
Number of Transactions: 137 Number of Accounts: 57					Debit	Credit	Proof
Grand Totals:					125,564.45	4,145.81-	121,418.64

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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- Report Criteria:
- Actual Amounts
  - All Accounts
  - Summarize Payroll Detail
  - Print Period Totals
  - Print Grand Totals
  - Include Funds: 07
  - Page and Total by Fund
  - Include Placeholders: None
  - Include Balance Sheets: None
  - Include Accounts: None
  - Include Income Fillers: None
  - Include Sources: None
  - Include Revenues: None
  - All Segments Tested for Total Breaks

**Coos Bay Public Library  
Memorial Funds Checking Account  
April 2023**

<u>BALANCE, March 31, 2023</u>	\$ 82,552.49
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**DEPOSITS:**

CB-NB Rotary-Books	\$ 1,365.26
Progress Club/Newhouse, Burdg Memorials	<u>\$ 200.00</u>
TOTAL DEPOSITS	\$ 1,565.26
ACCOUNT SUB TOTAL	\$ 84,117.75

**DISBURSEMENTS:**

South Coast Food Share/Produce-Community Fridge	\$ 23.76
South Coast Food Share/Produce-Community Fridge	\$ 22.32
South Coast Food Share/Produce-Community Fridge	\$ 31.20
South Coast Food Share/Produce-Community Fridge	\$ 9.36
South Coast Food Share/Produce-Community Fridge	\$ 14.00
South Coast Food Share/Produce-Community Fridge	\$ 22.24
South Coast Food Share/Produce-Community Fridge	\$ 15.52
South Coast Food Share/Produce-Community Fridge	\$ 4.16
Chefstore/Produce-Community Fridge	\$ 70.54
Amazon/Books-Rotary	\$ 35.94
Joann, Apple, Colima Market/Supplies-YP Programs	\$ 114.95
Amazon/Supplies-YP Programs	<u>\$ 704.71</u>
TOTAL DISBURSEMENTS	\$ 1,068.70

<b>Balance April 30, 2023</b>	<b>\$ 83,049.05</b>
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**ACCOUNT SUMMARY:**

General Fund	\$ 13,753.62
Friend's Children's Fund	\$ 842.47
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
ESD Bilingual Programming Donation	\$ 69.69
Friends Library Purchases	\$ 1,081.82
Rotary Donation	\$ (415.82)
Coos Bay Library Foundation-Equipment	\$ -
Mogan-CBPL Foundation	\$ -
Community Fridge	\$ 4,053.70
Coos Health & Wellness	\$ (60.80)
Dollywood	<u>\$ 3,840.89</u>

<b>MEMORIAL ACCOUNT FUNDS TOTAL</b>	<b>\$ 83,049.05</b>
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## **Librarian's Report**

**May 2023**

### ***PROGRAMS in April***

Spanglish Conversation (2) - 11 people in attendance.

Craft Take Out – 38 kits distributed

Unlimited Book Club, a partnership with North Bend Public Library, had 8 participants.

ASL Practice Place – 8 participants

Book Box Program – 83 adults, 24 teens, and 57 children participating

Story time (4) - 121 participants

Swords and Starships Podcast – 1 new episode, 208 downloads.

The Empire and Eastside pickup/drop off sites – This is done every Friday (except holidays). 62 people served in April. One Friday was cancelled this month due to training.

Community Yoga – 9 participants

Read and Craft Book Club – 6

Game Night – 7

Community Cooking – 35

Book Brunch – 6

Beginning Reader Book Club – 6

Baby Storytime (3) - 10

One on One appointments – 7

Proctoring – 1

Acrylics For Teens – 10

El Dia De Los Ninos – 31

Poetry Workshop - 7

ABCs of Grant writing – 52

Tide of the Toddlers – Otters – 28

El Dia De Los Ninos Take and Make – 85

Teen Haiku Challenge – 1 submission

The library provided access to wireless internet 9,352 times in April.

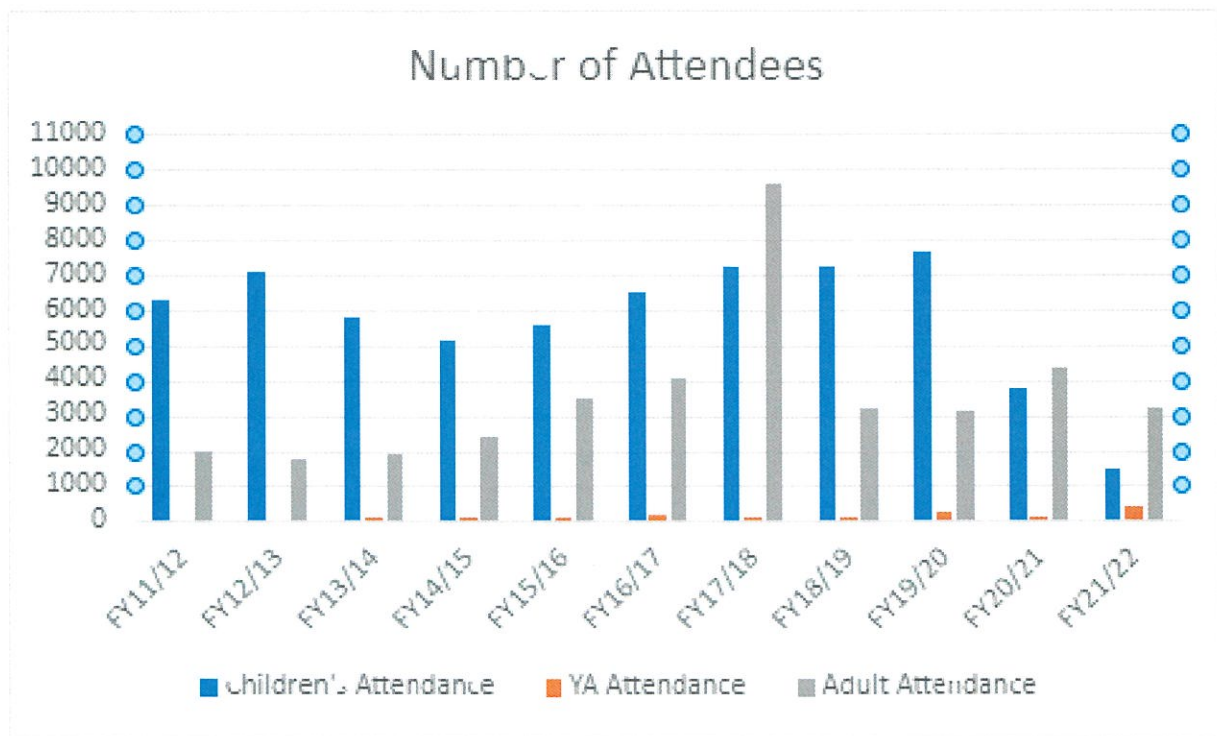
**Miscellaneous**

In April there were 4,978 county-wide checkouts on OverDrive. 644 circulations on hoopla in April with 16 new borrowers.

The Community Fridge served 1,085 people in April.

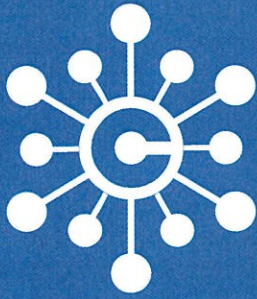
The library continues to work with our great community partners. This month we worked with the Coos Art Museum for teen painting, Marshfield LatinX club for El Dia, United Way of Southwestern Oregon for grant writing, and South Slough for Tide of the Toddlers.

In April, staff began the first of four sessions on Diversity, Equity, and Inclusion Training. The sessions will go through the first part of June.



2022/23	Myrtlewood	Myrtlewood	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program attendance already reported)
Jul-22	18	8	13	19	58	208
Aug-22	11	9	10	17	47	518
Sep-22	5	14	10	23	52	711
Oct-22	16	7	9	33	65	851
Nov-22	13	13	16	26	68	824
Dec-22	8	13	19	26	66	919
Jan-23	16	16	12	40	84	1360
Feb-23	13	17	14	37	81	675
Mar-23	3	13	12	32	60	1043
Apr-23	18	25	15	42	100	1404
May-23	0	0	0	0		
Jun-23	0	0	0	0		
Totals	0	0	0	0		





COOS BAY  
PUBLIC LIBRARY

# THE LATEST at COOS BAY PUBLIC LIBRARY MAY 2023

## FOR MORE INFORMATION:

541-269-1101

[www.coosbaylibrary.org](http://www.coosbaylibrary.org)

## COME SEE US!

525 Anderson Avenue

Coos Bay, OR 97420



Find us on Facebook!



Find us on Instagram!



Find us on YouTube!

## GRIEVING AND HEALING IN THE OUTDOORS OF OREGON

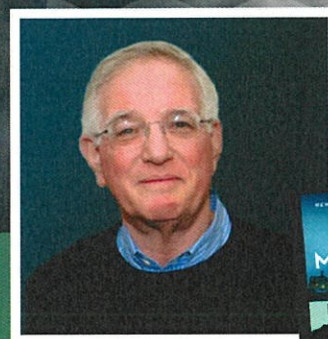

Monday, May 15 from 6:00PM - 7:00PM  
in the Myrtlewood Room

Join us for a one-hour presentation by outdoor and travel writer, photographer, and author Adam Sawyer. Through a series of photos and essays, Sawyer details how time spent in the outdoors of Oregon has aided in his recovery from not just addiction, but the devastating loss of his life partner and home in early 2022.

## PLANT SWAP

Friday, May 12 from 10:00AM - 2:00PM  
in the Myrtlewood Room

Bring in a plant or plant cutting, and pick up a new plant for your collection! Houseplants of all kinds are welcome as well as vegetable and flower seedlings.



**TITLE WAVE 2023**

Phillip Margolin is the New York Times best-selling author of twenty-eight books. Lawyer turned novelist, Margolin is known for his legal thrillers. His current series features character Robin Lockwood and is set in Oregon.

**PHILLIP MARGOLIN**  
Featured Author

Full Info @ <https://www.cooslibraries.org/>

## COASTLINE LIBRARY NETWORK PRESENTS

## TITLE WAVE 2023 WITH SPECIAL GUEST PHILLIP MARGOLIN

**Thursday, May 18 at 7:00PM: Sprague Community Theater**

Author talk, Q&A, and book signing hosted by the Bandon Public Library on behalf of Coos County libraries.

**Friday, May 19 at 11:00AM: Wildflower Public House**

Ticketed author luncheon, featuring an author talk, Q&A, and book signing hosted by the North Bend Public Library and Coos Bay Public Library on behalf of Coos County libraries. Tickets are available at <https://titlewaveluncheon2023.eventbrite.com> for \$35.

**Friday, May 19 at 7:00PM: Marshfield Auditorium**

Author talk, Q&A, and book signing hosted by the Coos Bay Public Library and the North Bend Public Library on behalf of Coos County libraries.

24



## BABY STORYTIME TUESDAYS IN MAY

10:00AM - 11:00AM IN THE MYRTLEWOOD ROOM.  
AGES: BABIES 0-14 MONTHS



2  
MAY

2  
MAY

## READ + CRAFT BOOK CLUB

*DRAGONS IN A BAG* BY ZETTA ELLIOTT

3:30PM - 4:30PM IN THE CEDAR ROOM. FOR KIDS GRADES 4-6

## STORYTIME IN THE LIBRARY WEDNESDAYS IN MAY

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.  
AGES: BABIES, TODDLERS, PRESCHOOL, FAMILIES



3  
MAY

4  
MAY

## MAY THE 4TH BE WITH YOU

STAR WARS FANS ARE INVITED TO SHOW OFF THEIR COS-PLAY, TEST THEIR TRIVIA KNOWLEDGE, AND MAKE SOME FUN FAMILY CRAFTS!

4:30PM - 6:30PM IN THE MYRTLEWOOD ROOM  
AGES: KIDS, TEENS, ADULTS, FAMILIES, EVERYONE  
FREE BOOKS, SNACKS, AND CONTEST PRIZES WILL BE PROVIDED

## ISPANGLISH! CONVERSATIONAL PROGRAM

5:00PM - 6:00PM ON ZOOM 05/04  
10:30AM - 11:30 AM IN THE LIBRARY ON 05/20

4/20  
MAY

5  
MAY

## SWORDS & STARSHIPS PODCAST

MINI EPISODE: MEET MIRA! (05/05)  
ASIAN AMERICAN/PACIFIC ISLANDER AUTHORS (05/12)  
MINI EPISODE: WHAT IF... MERPEOPLE OR VAMPIRES?! (05/19)  
OREGON LIBRARY ASSOCIATION (05/26)

NEW EPISODES AVAILABLE!

## FREE COMIC BOOK DAY

STOP BY THE COOS BAY PUBLIC LIBRARY TO PICK  
UP A COMIC IN HONOR OF FREE COMIC BOOK DAY

ALL DAY. AGES: EVERYONE



6  
MAY

6/7  
MAY

## FRIENDS OF THE LIBRARY BOOK SALE

GET GREAT DEALS & SUPPORT YOUR LIBRARY  
05/06 FROM 10:00AM\* - 4:00PM & 05/07 FROM 12:00PM - 3:00PM  
\*9:00AM ADMITTANCE FOR FRIENDS OF THE LIBRARY MEMBERS

## COMMUNITY YOGA WITH INSTRUCTOR KELLI BOSAK

6:00PM - 7:00PM VIA ZOOM. ALL AGES WELCOME

11  
MAY

12  
MAY

## PLANT SWAP

BRING IN A PLANT OR PLANT CUTTING AND  
PICK UP A NEW PLANT FOR YOUR COLLECTION!

10:00AM - 2:00PM IN THE MYRTLEWOOD ROOM  
AGES: EVERYONE. SEE WEBSITE FOR GUIDELINES



## BOOK BRUNCH

*RED AT THE BONE* BY JACQUELINE WOODSON  
JOIN US FOR A STRESS-FREE MONTHLY GATHERING FOR  
PEOPLE WHO LOVE BOOKS AND BREAKFAST FOOD

11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM. AGES: ADULTS  
WAFFLES, ORANGE JUICE, & COFFEE WILL BE PROVIDED

13  
MAY

15  
MAY

## GRIEVING & HEALING IN THE OUTDOORS OF OREGON

ONE HOUR PRESENTATION BY OUTDOOR TRAVEL  
WRITER & PHOTOGRAPHER ADAM SAWYER

6:00PM - 7:00PM IN THE MYRTLEWOOD ROOM.  
AGES: TEENS & ADULTS



## BEGINNING READER BOOK CLUB

LEARN ABOUT THE DIFFERENT "FLAVORS" OF BOOKS &  
DISCOVER YOUR FAVORITE "TASTE"! FREE BOOK INCLUDED.

3:30PM - 4:30PM IN THE MYRTLEWOOD ROOM.  
FOR KIDS GRADES K-3 & THEIR PARENTS/CAREGIVERS

16  
MAY

18  
MAY

## CRAFT TAKEOUT

APRIL CRAFT: PETITE PAINTINGS

AGES: TEEN, ADULT



## ASL PRACTICE PLACE WITH INSTRUCTOR KANDY BERGQUIST

TOPIC: HOW TO...

12:00PM - 1:00PM VIA ZOOM. ALL AGES WELCOME



18  
MAY

18  
MAY

## UNLIMITED BOOK CLUB

UNFORGETTING: A MEMOIR OF FAMILY, MIGRATION, GANGS  
AND REVOLUTION IN THE AMERICAS BY ROBERTO LOVATO

6:00PM - 7:00PM VIA ZOOM. AGES: TEENS & ADULTS

## TEEN AFTER-HOURS

TEENS 12-18 ARE INVITED TO A SPECIAL AFTER-HOURS  
EVENT AT THE LIBRARY PLANNED FOR AND BY TEENS

5:00PM - 8:00PM AT THE LIBRARY. AGES: TEENS 12-18

19  
MAY

20  
MAY

## TIDE OF THE TODDLERS: BIRDS

NATURALISTS FROM THE SOUTH SLOUGH ARE VISITING FOR  
A SPECIAL BIRD THEMED STORYTIME! NATURE CRAFT INCLUDED.

10:30AM - 11:30PM IN THE MYRTLEWOOD ROOM  
AGES: INFANT, TODDLER, FAMILY. PRE-REGISTRATION REQUIRED.

## COMMUNITY COOKING WITH THE CO-OP

STARRING JOSIE KEATING OF JOSIE'S ART LAB!  
THIS MONTH'S RECIPE: HOT LAVA (CHEESY WHITE BEAN SPREAD) WITH  
CRUNCHY TOASTS, ROASTED CAULIFLOWER, AND RED PEPPERS

5:30PM - 6:30PM VIA ZOOM. AGES: TEENS, ADULTS, FAMILIES

25  
MAY

26  
MAY

## GAME NIGHT

ENJOY FREE SNACKS AND GAMES FROM CBPL'S COLLECTION

6:00PM - 9:00PM IN THE MYRTLEWOOD ROOM. AGES: TEENS, ADULTS

## LIBRARY CLOSED

IN OBSERVATION OF MEMORIAL DAY

REGULAR OPEN HOURS RESUME TUESDAY, MAY 30



27/29  
MAY

31  
MAY

## BASICS & BEYOND: UNDERSTANDING PARKINSON'S

LEARN ABOUT THE COMPLEX NEUROLOGICAL CONDITION  
KNOWN AS PARKINSON'S DISEASE WITH GUEST SPEAKER  
LIBBY KENNARD OF PARKINSON'S RESOURCES OF OREGON

1:00PM - 2:30PM IN THE MYRTLEWOOD ROOM.  
AGES: ADULTS. PRE-REGISTRATION REQUIRED.

25